CATALOGUE STATIONERS GOODS

OFFICE SUPPLIES

NO. 608

The Globe-Wernicke Co.
CINCINNATI

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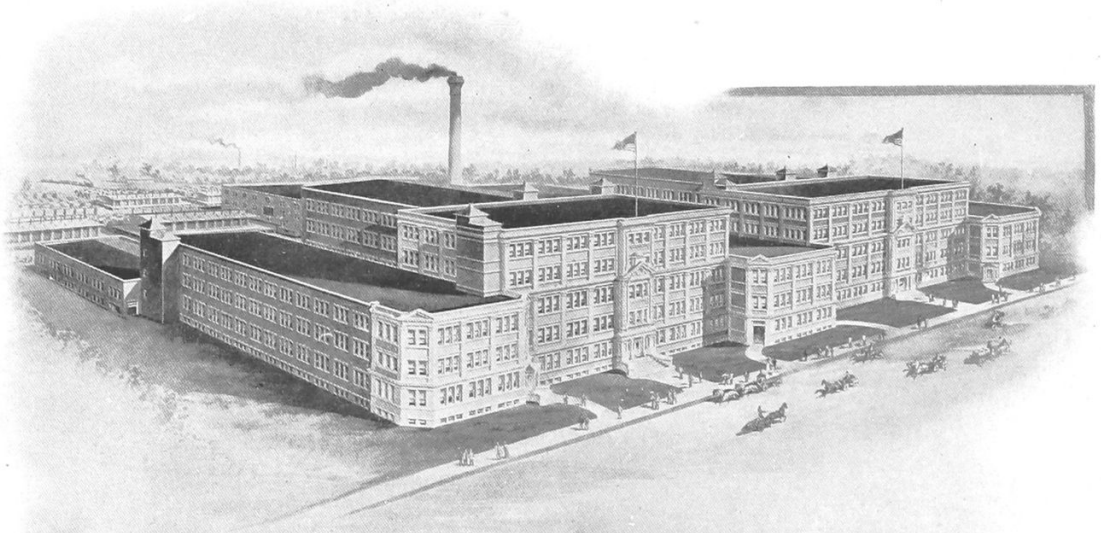
CATALOGUE
No. 608

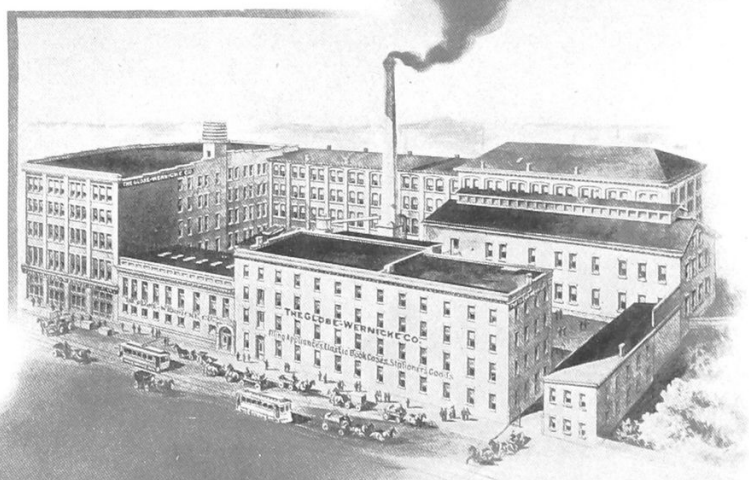
OFFICE GOODS
FOR
STATIONERS

1908 - - 1909

The Globe-Wernicke Co.
CINCINNATI, OHIO.



CARTHAGE AVENUE PLANT



EIGHTH STREET PLANT AND
GENERAL OFFICES.
1224-1248 W. EIGHTH ST.
CINCINNATI.

TO THE TRADE

regarding

CATALOGUE No. 608

For 1908 - 1909

Customers will avoid embarrassment, delay and disappointment by referring to this catalogue when ordering, by using catalogue designations, and by observing the following important

Notice

All quotations based on former catalogues are hereby revoked. New quotations will be made on request.

All shipments are F. O. B., Cincinnati.

~~Terms are 30 days net, or 2 per cent. for cash on 10th of month following date of invoice.~~ see special terms.

We are not responsible for goods lost or damaged in transit.

Prices are based on goods in original packages and orders for broken packages will not be filled, except at our discretion and at advanced prices.

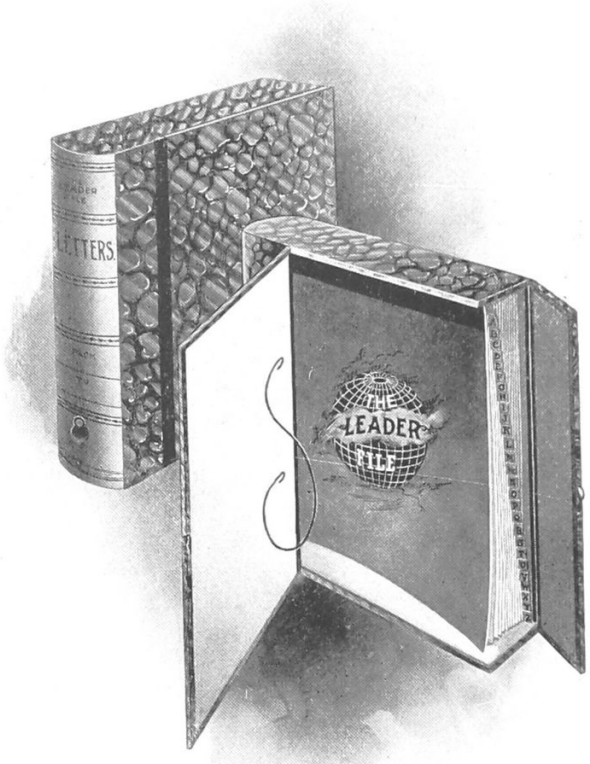
List prices per gross mean gross quantities of one kind, size and style, and will not apply on less than gross quantities nor assorted gross lots.

Any deviation from stock sizes or styles will be treated as special work and, if order is accepted, will be charged for at as low prices as good material and workmanship will permit, but without regard to catalogue comparisons or to previous charges for similar goods.

We are always glad to furnish, without charge, electrotypes and such circular advertising matter as we may have.

The Globe-Wernicke Co.

Cincinnati,
August, 1908



THE LEADER FILE

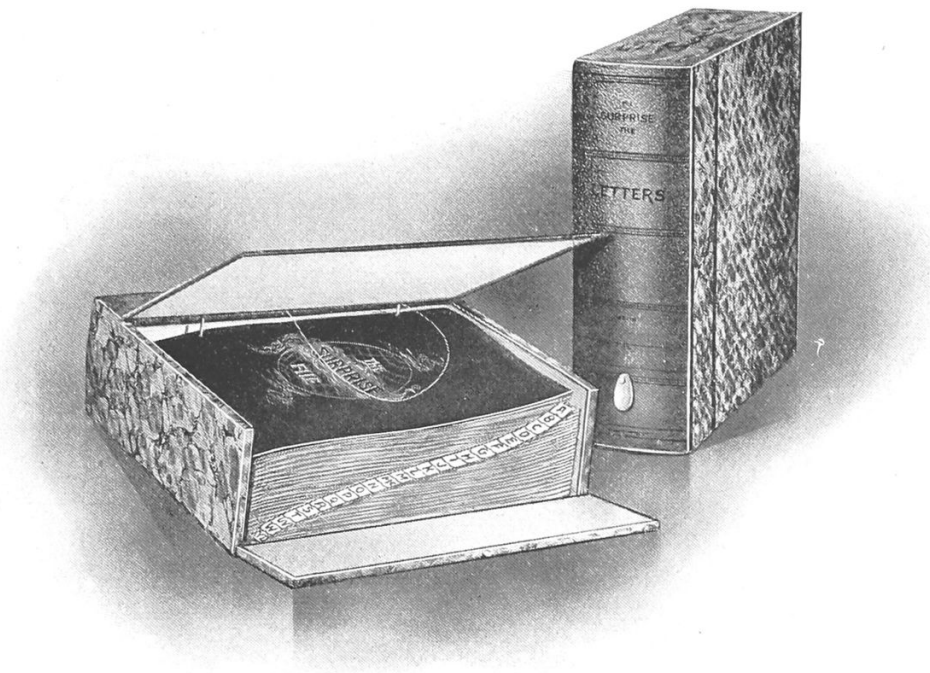
Patented Dec. 22, 1896 and Oct. 6, 1903

Constructed of seasoned wood and heavy tarboard, it has no equal. Stands alone as the "LEADER." Covered with imported blue marbled paper, and imitation leather back. Index is of jute manila with projecting tabs of cloth. Each sheet is reinforced and fastened in the file on metal rods. Has piano-wire spring attached to lid to keep contents from slipping. Leather pull on back. No feature has been omitted to make this file perfect. Furnished with alphabetical or monthly index (December to January) at the same price.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$6.00	$65.00
Cap " 10⅞x14½x2¾, " "Invoices"	8.35	90.00

Wrapped in one-half dozens.

Shipping weight, 450 pounds per gross.



THE SURPRISE FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

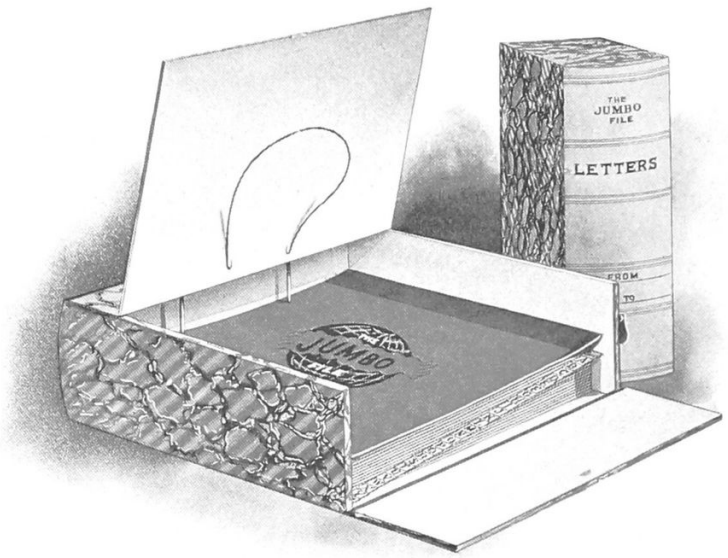
Same style and quality as the LEADER, but has a filing capacity of 3¾ inches. Furnished with alphabetical or monthly index (December to January) at same price.

On orders for one gross or more, it will be made under some other name, if so desired, and with dealers imprint at no additional cost.

	Inches Inside		Per Dozen	Per Gross
Letter size,	10⅞x11⅝x3¾,	Marked "Letters"	$7.25	$ 80.00
Cap "	10⅞x14½x3¾,	" "Invoices"	9.75	110.00

Wrapped in one-half dozens.

Shipping weight, 550 pounds per gross.



THE JUMBO FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

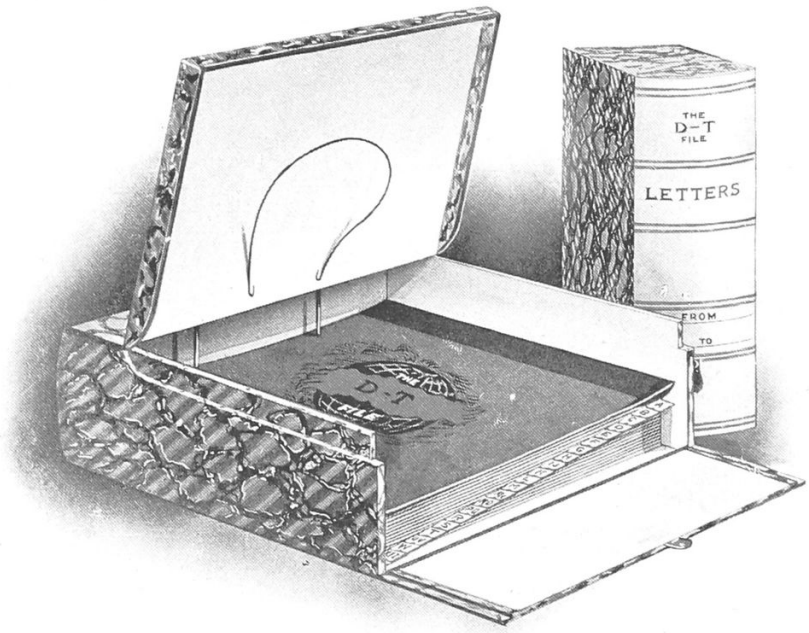
Designed for filing pamphlets, circulars and bulky correspondence. Same style as the LEADER, but has double capacity. Made of heavier binders board and heavier wood parts than other files. Furnished with alphabetical or monthly index (December to January) at same price.

Supplied in one-half gross lots at gross prices.

	Inches Inside		Per Dozen	Per Gross
Letter size,	10⅞x11⅝x4¾,	Marked "Letters"	$ 8.50	$ 96.00
Cap "	10⅞x14½x4¾,	" "Invoices"	12.00	135.00

Wrapped in one-quarter dozens.

Shipping weight, 680 pounds per gross.



THE D. T. FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

Has same capacity as the JUMBO FILE. Is made with flanged lid and is absolutely dust proof. Top, bottom, back and drop lid of wood, sides of heavy binders board. Covered with imported red marbled paper and imitation leather back. The fastenings, and all parts, are substantial and well finished. Index is of jute manila with projecting cloth tabs. Each sheet is reinforced and held in place by two index pins. Has piano-wire spring compressor to keep the contents of the file from slipping, and a leather pull on back.

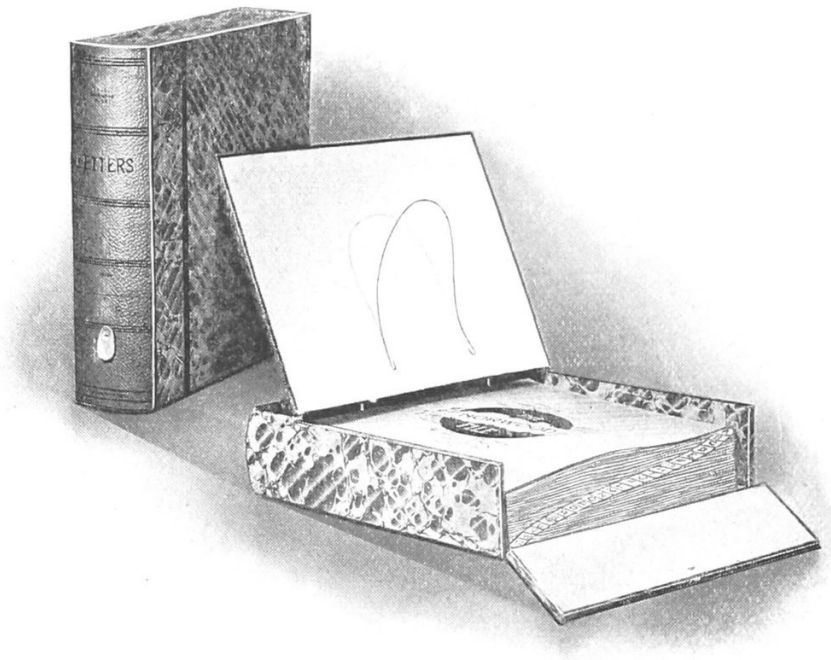
On orders for one-half gross or more of one size it will be made under some other name if desired, and with dealers imprint without additional cost.

Supplied in one-half gross lots at gross prices.

	Inches Inside	Per Dozen	Per Gross
Letter size,	10⅞x11⅝x4¾, Marked "Letters"	$ 8.00	$ 90.00
Cap "	10⅞x14½x4¾, " "Invoices"	11.50	132.00

Wrapped in one-quarter dozen.

Shipping weight, 680 pounds per gross.



THE NORWOOD FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

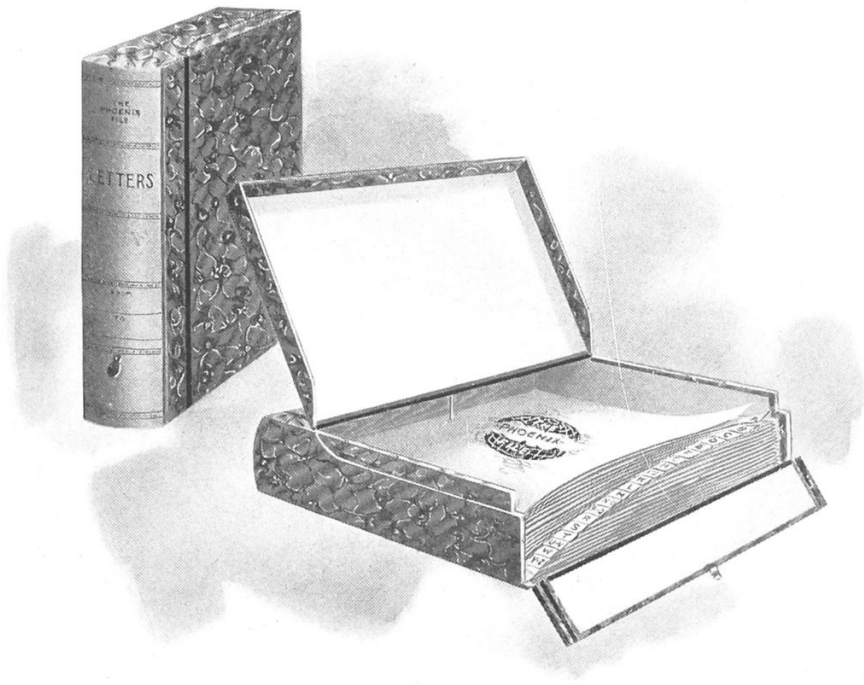
In grade this file is next to the LEADER. Constructed of seasoned wood and heavy tarboard. Covered with imported blue marbled paper and imitation leather back. Strong manila index, with projecting tagboard tabs, held in place by two index pins. Fitted with piano-wire spring compressor to keep the contents of the file from slipping. Leather pull on back.

On orders for one gross or more of one size, it will be made under some other name, if so desired, and with dealers imprint at no additional cost.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$4.50	$50.00
Cap " 10⅞x14½x2¾, " "Invoices"	6.10	70.00

Wrapped in one-half dozens.

Shipping weight, 420 pounds per gross.



THE PHOENIX FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

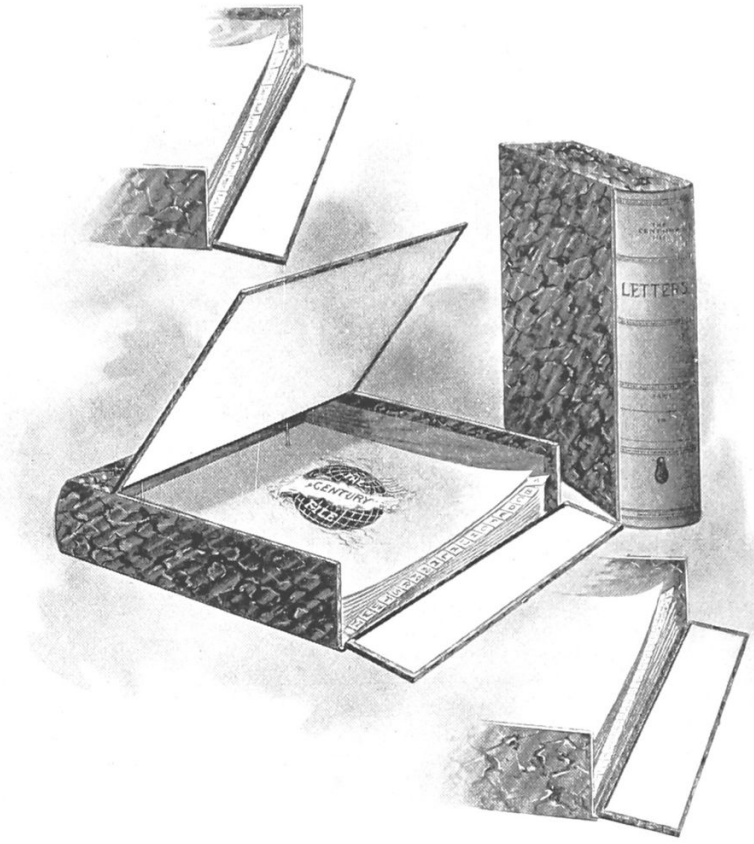
Is made with a flanged lid and is absolutely dust-proof. Top, bottom, back and drop lid of wood; sides of heavy binders board. It has an imitation leather back, and is covered with imported red marbled paper. The fastenings and all the parts are substantial and well finished. The index is of strong manila, and is held in place by one index pin. Tabs are projecting and of best colored tagboard. Leather pull on back.

On orders for one gross or more of one size, it will be made under some other name, if so desired, and with dealers imprint without additional cost.

	Inches Inside	Per Dozen	Per Gross
Letter size,	10⅞x11⅝x2¾, Marked "Letters"	$3.75	$42.00
Cap "	10⅞x14½x2¾, " "Invoices"	5.25	60.00

Wrapped in one-half dozens.

Shipping weight, 420 pounds per gross.



THE CENTURY FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

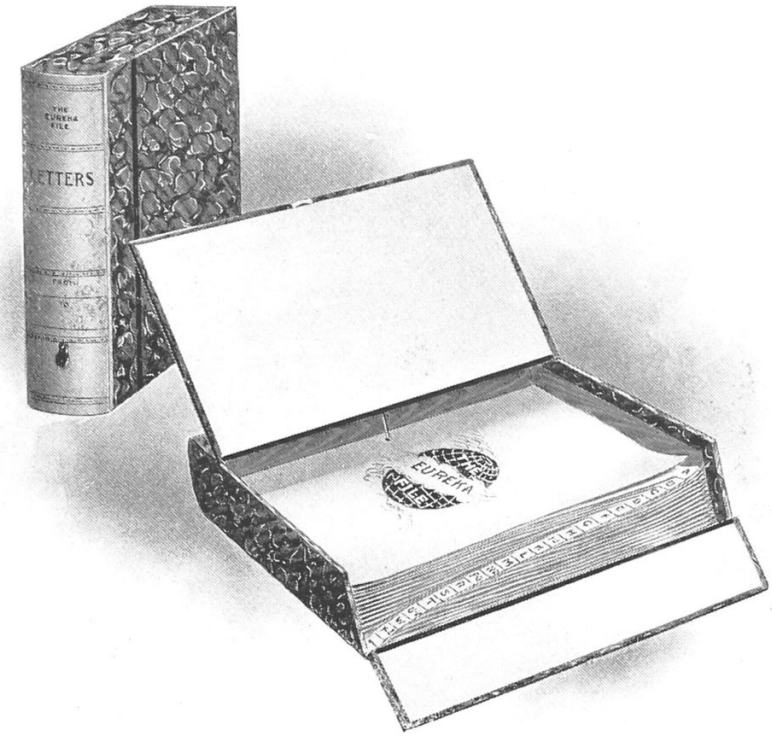
Seasoned wood top, bottom, back and drop-lid. Heavy binders-board sides. Covered with imported red marbled paper, and imitation leather back. Fitted with a strong, serviceable lock. Guaranteed to give satisfaction. Strong manila index with projecting tagboard tabs held in place by two index pins. Leather pull on back.

On orders for one gross or more it will be made under some other name, if so desired, and with dealers imprint without additional cost. Furnished with alphabetical or monthly index (December to January) at same price.

	Inches Inside	Per Dozen	Per Gross
Letter size,	10⅞x11⅝x2¾, Marked "Letters"	$3.25	$37.00
"	" (Index 1-31) "	4.50	50.00
Cap size,	10⅞x14½x2¾, Marked "Invoices"	4.50	50.00
"	" (Index 1-31) "	6.00	66.00

Wrapped in one-half dozens.

Shipping weight, 420 pounds per gross.



THE EUREKA FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

Next in grade to the CENTURY. Constructed of seasoned wood and heavy bindersboard. Covered with imported red marbled paper and imitation leather back. Strong manila index with projecting tagboard tabs, held in place by one index pin.

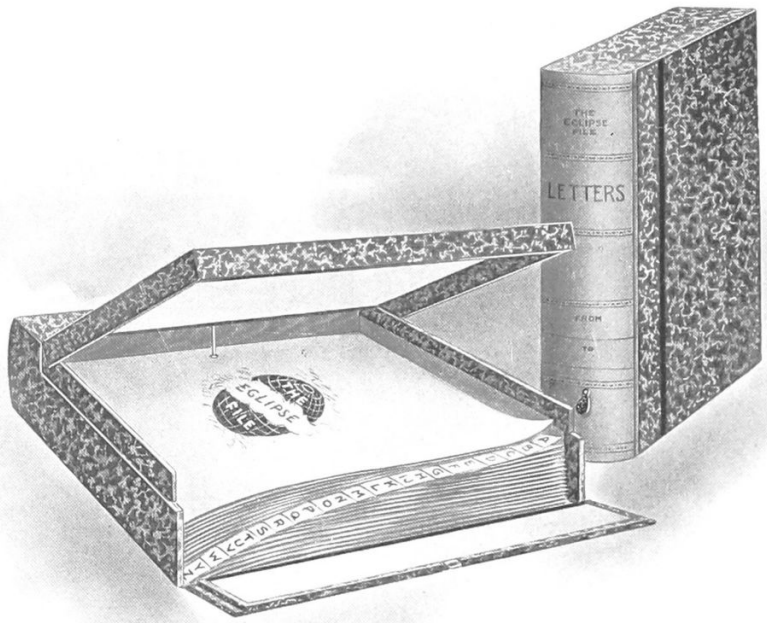
Leather pull on back.

On orders for one gross or more it will be made under some other name, if so desired, and with dealers imprint without additional cost.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$3.15	$35.00

Wrapped in one-half dozens.

Shipping weight, 420 pounds per gross.



THE ECLIPSE FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

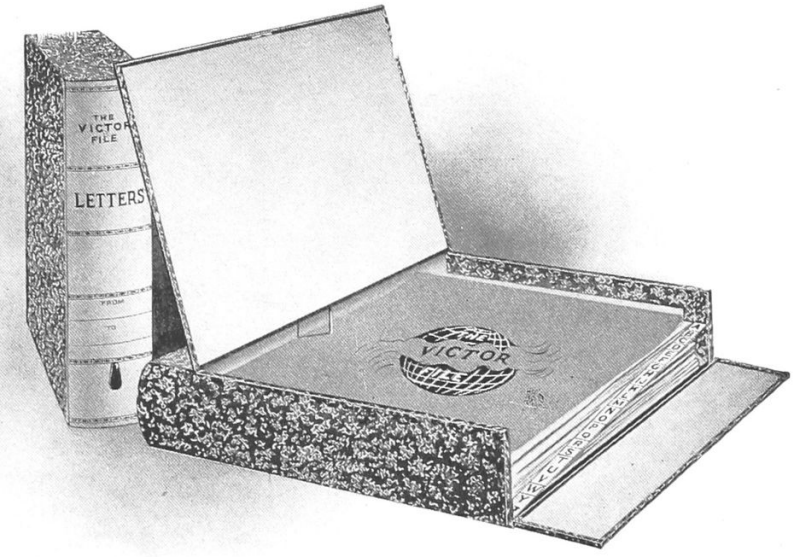
Made with a flanged lid and absolutely dust-proof. Covered with imported green marbled paper. The best low-priced, perfectly dust-proof file on the market. Index is held in place by one index pin and the projecting tabs are of the best quality manila tag-board. Leather pull on back.

On orders for one gross or more it will be made under some other name, if so desired, and with dealers imprint without additional cost.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$3.00	$33.35
Cap " 10⅞x14½x2¾, " "Invoices"	4.25	48.35

Wrapped in one-half dozens.

Shipping weight, 380 pounds per gross.



THE VICTOR FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

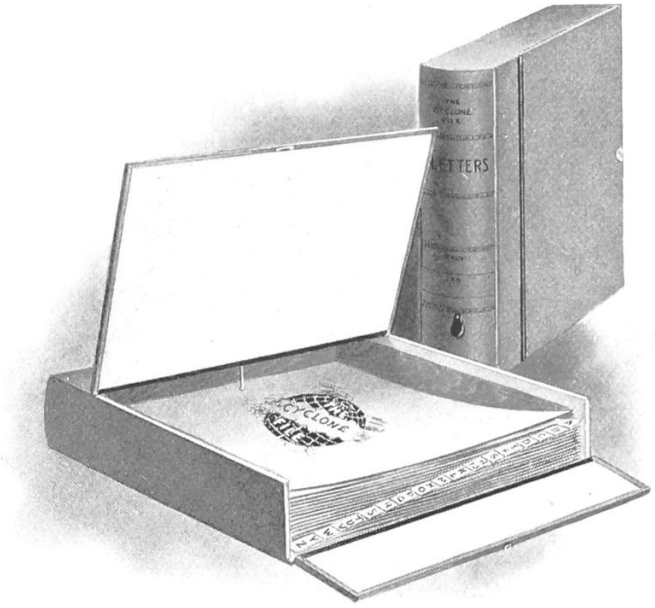
Is constructed of seasoned wood and heavy tarboard, covered with green marbled paper, and imitation leather back. Index tabs are projecting and of best quality manila tagboard. Leather pull on back.

On orders for one gross or more, it will be made under some other name, if so desired, and with dealers imprint without additional cost.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$2.75	$30.85

Wrapped in one-half dozens.

Shipping weight, 400 pounds per gross.



THE CYCLONE FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

Is the same file as the VICTOR, excepting that it is covered with a drab glazed fibre paper. This is the best file ever put on the market at the price. Leather pull on back.

On orders for one gross or more, it will be made under some other name, if so desired, and with dealers imprint without additional cost. Furnished with alphabetical or monthly index (December to January) at same price.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$2.65	$30.00

Wrapped in one-half dozens.

Shipping weight, 400 pounds per gross.

THE EXCELSIOR FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

A low priced substantial file. Strong manila index held in place by two index pins. Attractively covered with red marbled paper and imitation leather back. Leather pull on back.

On orders for one gross or more of one size, it will be made under some other name, if so desired, and with dealers imprint at no additional cost.

Inches Inside	Per Dozen	Per Gross
Letter size, 10⅞x11⅝x2¾, Marked "Letters"	$2.65	$30.00

Wrapped in one-half dozens.

Shipping weight, 375 pounds per gross.

THE HOOSIER FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

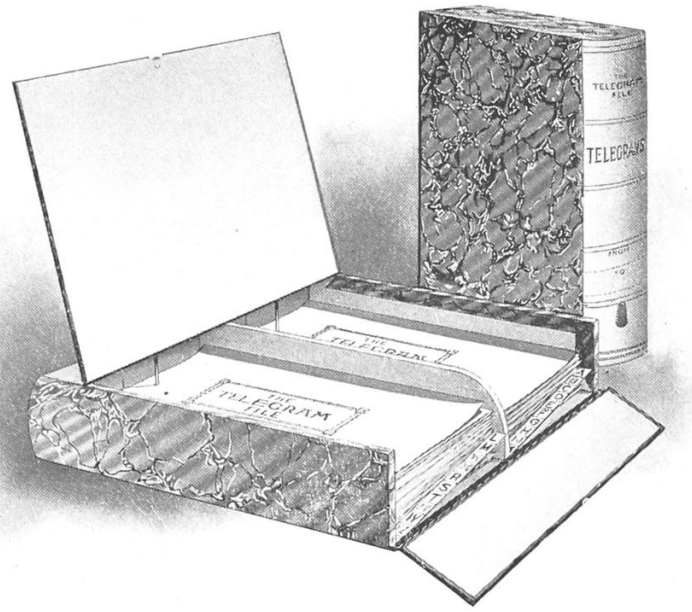
A neat, thoroughly well made box file. The best on the market at so low a price. Covered with hard finished brown fibre paper, has good fastening and a strong manila index. Leather pull on back.

On orders for one gross or more of one size, it will be made under some other name if so desired, and with dealers imprint at no additional cost.

	Inches Inside	Per Dozen	Per Gross
Letter size,	10⅞x11⅝x2¾, Marked "Letters"	$2.50	$27.50

Wrapped in one-half dozens.

Shipping weight, 375 pounds per gross.



THE TELEGRAM FILE

Patented Dec. 22, 1896 and Oct. 6, 1903

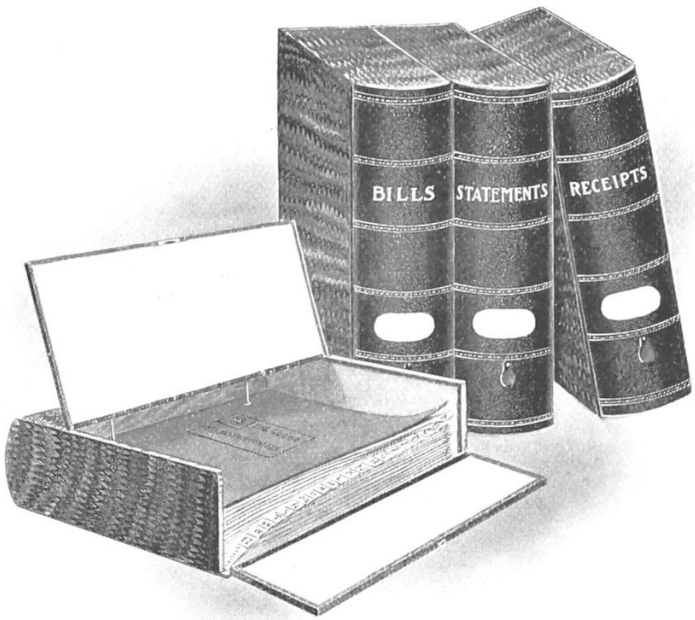
Made to meet a growing demand for a box file adapted to the size of telegrams. Strongly constructed of wood and tarboard, covered with red marbled paper and imitation leather back. Divided into two compartments by a partition running through center from front to back. The index tabs are projecting, and are made of best quality colored tagboard. Inside measurement of each compartment, 10⅞x5⅝x2¾ inches.

Furnished in one-half gross lots at gross prices.

	Per Dozen	Per Gross
Price, Marked "Telegrams"	$5.50	$60.00

Wrapped in one-half dozens.

Shipping weight, 450 pounds per gross.



BILL FILES

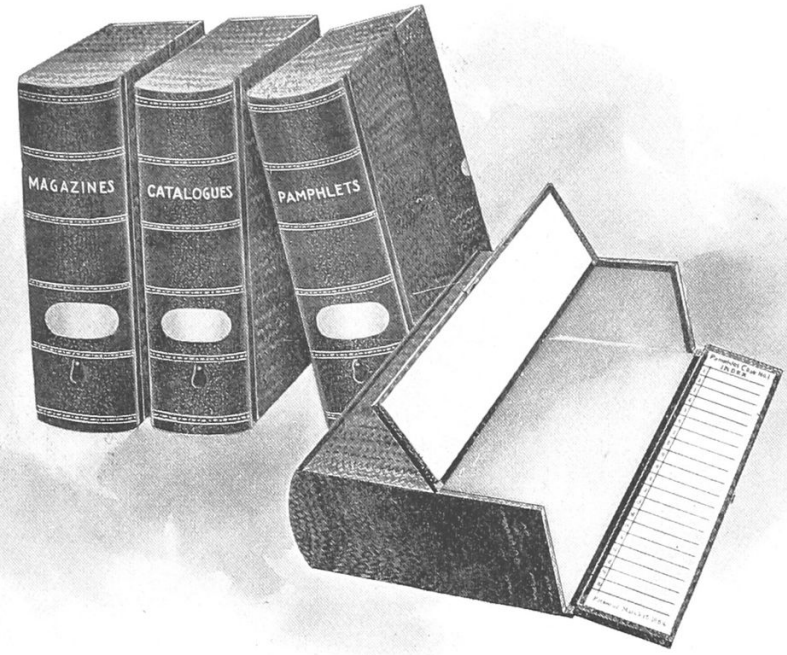
Patented Dec. 22, 1896 and Oct. 6, 1903

Constructed of wood and tarboard, neatly finished, covered with imported comb marbled paper and imitation black leather back. Jute manila index, with projecting tabs, held in place by two index pins. Titles printed in gold. Labeled "Bills", but each file contains a title strip printed "Statements", "Receipts", so that title may be changed.

	Inches Inside	Per Dozen
Bill Head or Note sheet size,	10¼x7¼x2¾	$4.80

Wrapped in one-quarter dozens.

Shipping weight, 320 pounds per gross.



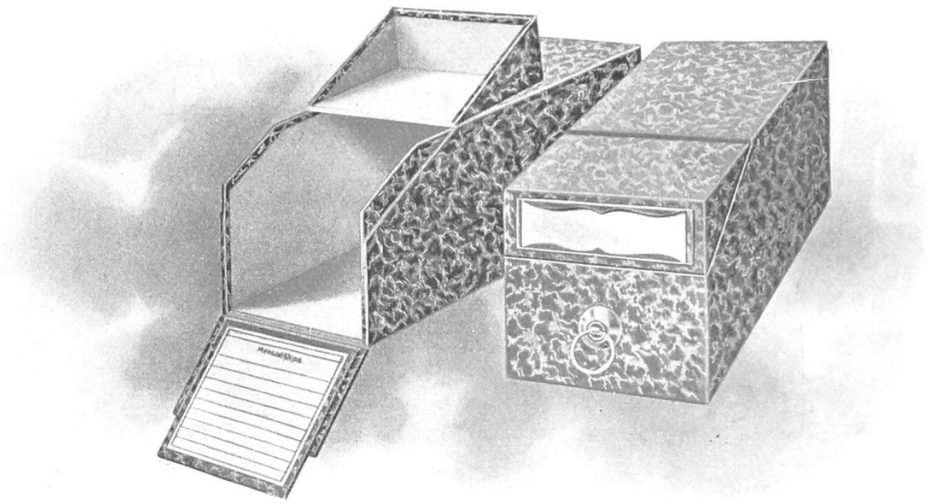
PAMPHLET CASES

Constructed of wood and tarboard, neatly finished with comb marbled paper sides and imitation leather backs. Titles printed in gold. The index strip as shown in illustration, will be found very convenient for memorandum purposes. Excellent for filing pamphlets, booklets, thin catalogues, etc., and a much cheaper and more convenient method of keeping them than having them bound. Labeled "Pamphlets". Each case contains a title strip printed "Magazines", "Catalogues", so that title may be changed.

	Inches Inside	Per Dozen
No. 1 size,	10¼x7¼x2¾	$4.20
" 2 "	11 x8¼x2¾	4.80

Wrapped in one-quarter dozens.

Shipping weight, 300 pounds per gross.



THE NO. 1 FILE BOX

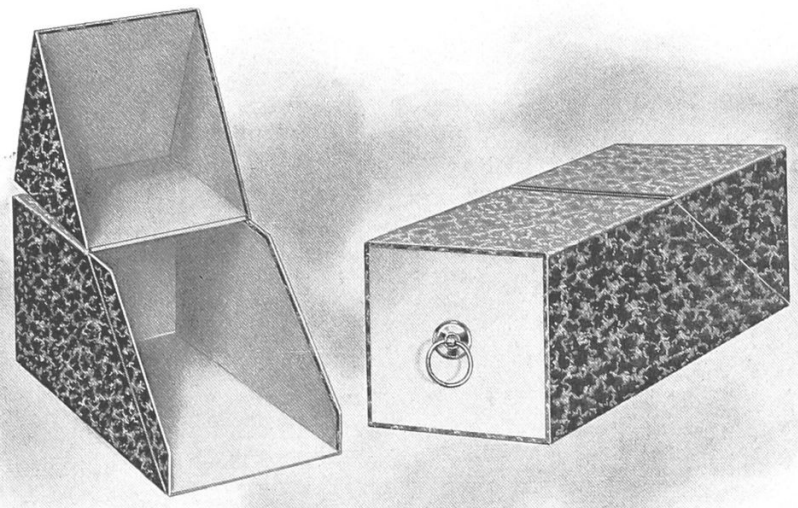
Made of tarboard, covered with imported marbled paper, and lined throughout. Double sides and back with reinforced joints making it stronger than any other. Fitted with metal label holder and ring pull. Dust proof. The best and most popular file box manufactured.

Outside dimensions, 10 inches long, 4½ inches wide, 4½ inches high.

	Per Dozen	Per Gross
No. 1 File Box	$3.50	$36.00

Wrapped in one-half dozens.

Shipping weight, about 200 pounds per gross.



THE NO. 2 FILE BOX

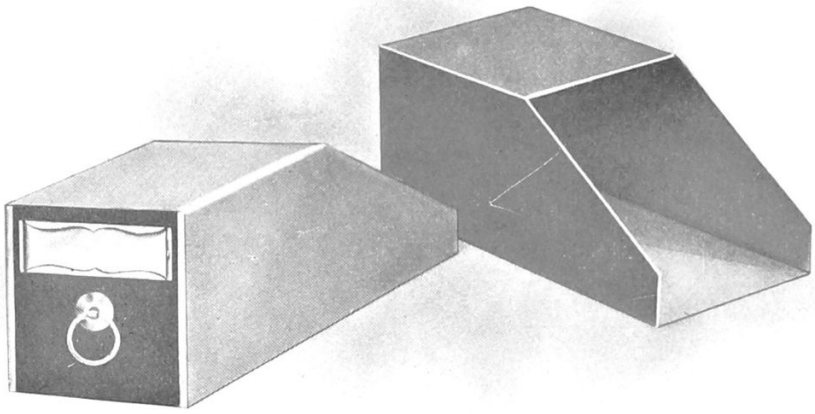
Made of tarboard, covered with imported marbled paper, and lined throughout. White paper covered front, fitted with ring pull. Double sides and front with reinforced joints so that it cannot be crushed. Opens at back. Dust proof.

Outside dimensions, 10 inches long, 4½ inches wide, 4½ inches high.

	Per Dozen	Per Gross
No. 2 File Box	$3.00	$33.00

Wrapped in one-half dozens.

Shipping weight, about 180 pounds per gross.



THE NO. 3 FILE BOX

Patented.

Made of pressboard with cloth front, and bound on front edges with brass strips. Open at back. Fitted with metal label holder and ring pull.

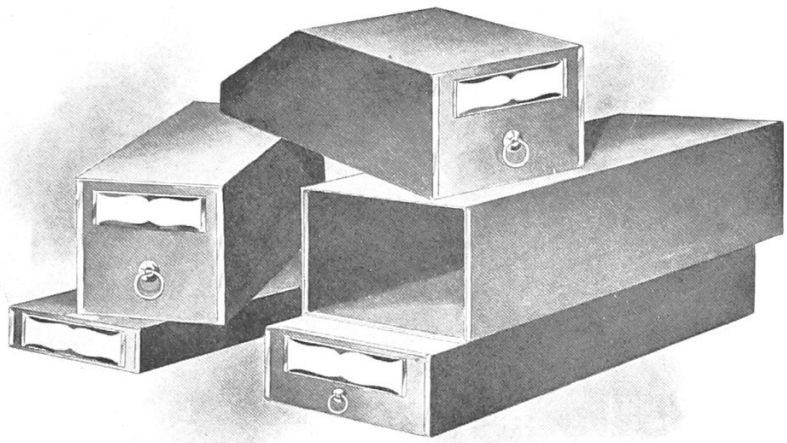
The best box of the kind ever manufactured.

Outside dimensions, 10 inches long, 4½ inches wide, 4½ inches high.

	Per Dozen	Per Gross
No. 3 File Box	$2.50	$27.00

Wrapped in one-half dozens.

Shipping weight, 125 pounds per gross.



METAL BOUND DOCUMENT BOXES

Patented.

Made of pressboard, and bound on front edges with metal strips. This line of metal bound boxes is distinctly better in quality than any metal bound boxes made. It will be found satisfactory in all respects. Fitted with metal label holders and ring pulls. One inch boxes do not have ring pulls, but are provided with finger cuts. Give dimensions in the following order, Length, Width, Height.

OUTSIDE DIMENSIONS AND PRICES—PER DOZEN.

		High								
Long	Wide	1 in.	1½ in.	2 in.	2½ in.	3 in.	3½ in.	4 in.	4½ in.	5 in.
9½ in.	x 4 in. . .	$1.75	$2.00	$2.00	$2.25	$2.25	$2.50	$2.50	$2.75	$2.75
10 "	x 4 " . .	2.00	2.25	2.25	2.50	2.50	2.75	2.75	3.00	3.00
10 "	x 4¼ " . .	2.00	2.25	2.25	2.50	2.50	2.75	2.75	3.00	3.00
10½ "	x 4½ " . .	2.25	2.50	2.50	2.75	2.75	3.00	3.00	3.25	3.25

Wrapped in one-half dozens.

DOCUMENT BOX COMBINATIONS

Patented.

Shown on opposite page.

Consist of a number of Metal Bound Document Boxes, bound together in compact form, and the entire combination encased in durable pressboard, forming light, strong, yet inexpensive Document Cases.

The boxes used in Nos. 212 and 224 are 10x4½x2 inches.

	Each
No. 212—Contains 12 boxes, arranged 3 wide by 4 high,	$3.60
" 224— " 24 " " 4 " 6 "	6.25

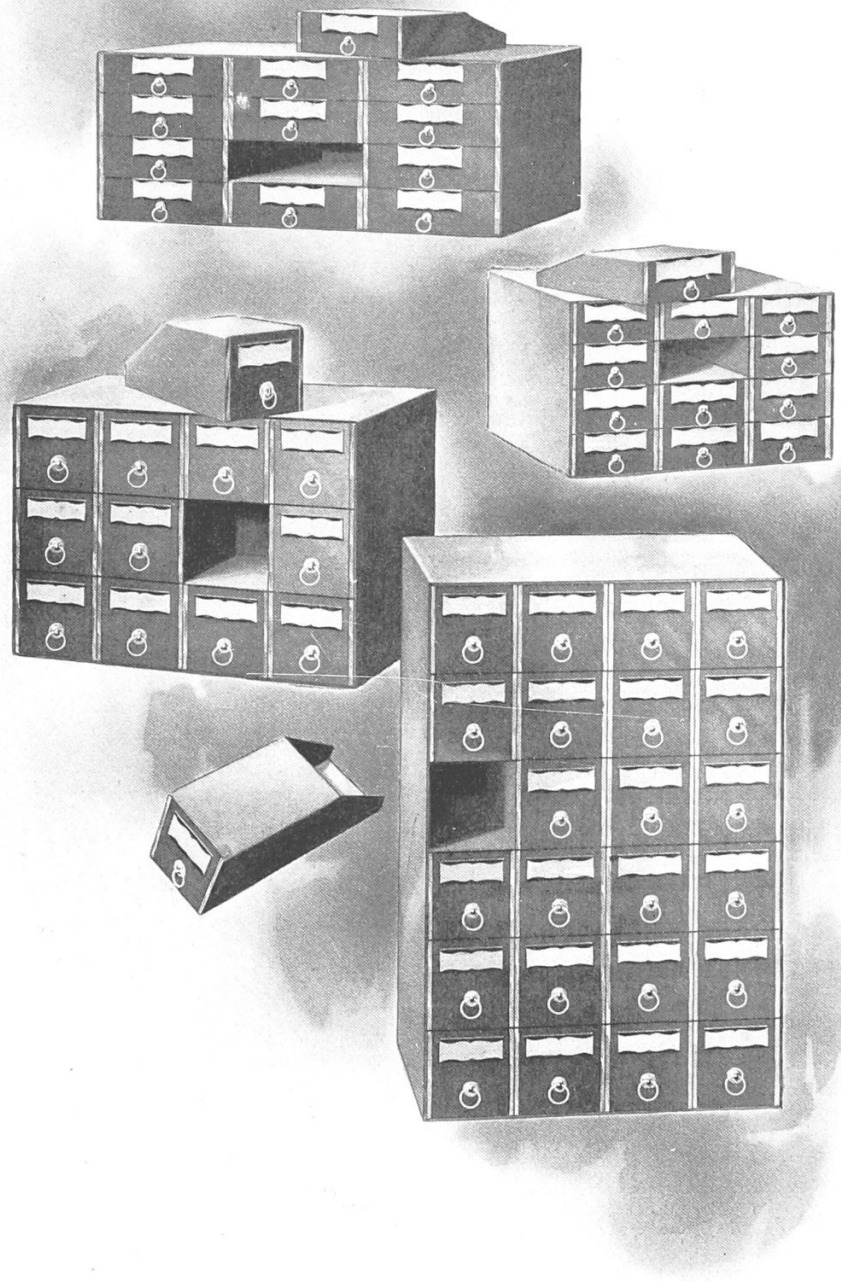
The boxes used in Nos. 306 and 312 are 10x6½x2 inches.

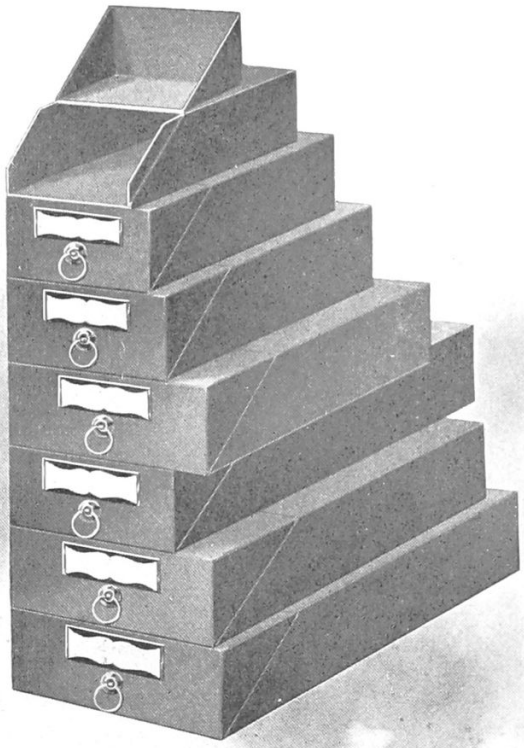
	Each
No. 306—Contains 6 boxes, arranged 2 wide by 3 high,	$3.00
" 312— " 12 " " 3 " 4 "	4.50

The boxes used in Nos. 406, 412, 418 and 424 are 10x4x4 inches, and being square, the combinations may be used in a horizontal or upright position by simply turning the boxes one-quarter way around.

	Each
No. 406—Contains 6 boxes, arranged 6 wide by 1 high,	$2.75
" 412— " 12 " " 3 " 4 "	4.25
" 418— " 18 " " 3 " 6 "	5.75
" 424— " 24 " " 4 " 6 "	7.75

Shipping weight 15 to 30 pounds.





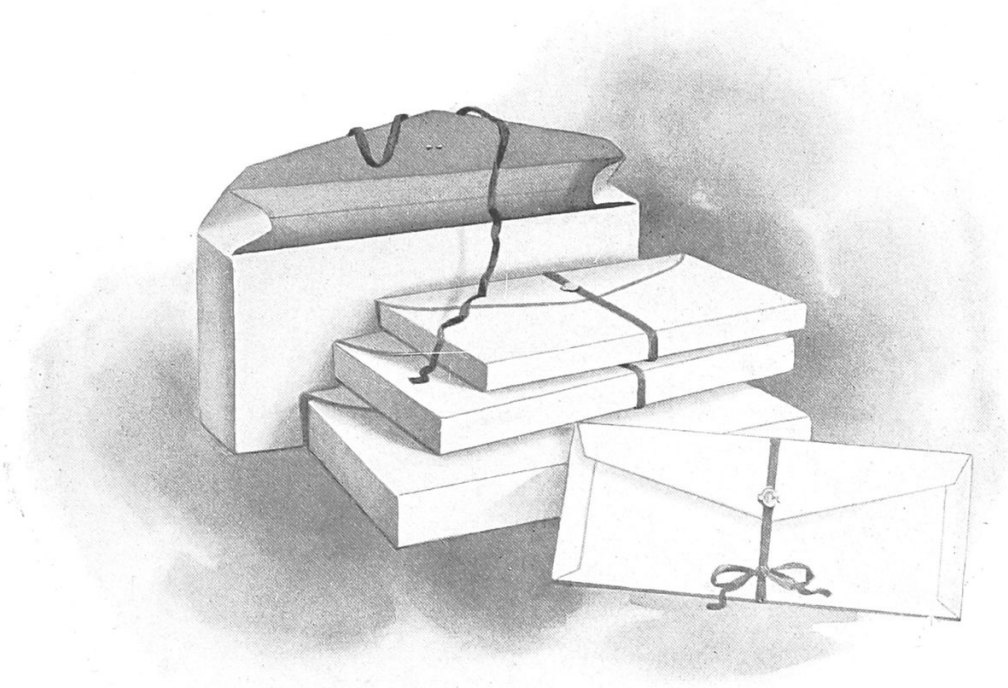
STATIONERS SHELF BOXES

For Writing Paper

These boxes are made of extra quality tarboard, neatly covered with fine black cloth. They are strong, neat and durable. Have metal label holders and ring pulls on front.

	Outside Dimensions Long	Wide	Deep	Per Dozen
Octavo	7¾ in	5⅜ in.	3 in.	$3.60
Commercial Note	8¾ "	6 "	3 "	4.20
Packet Note	10 "	6½ "	3 "	4.80
Letter	11½ "	9¼ "	3 "	5.40
Cap	13½ "	9 "	3 "	6.00
Extra Size Cap	15 "	9¼ "	3 "	7.20

Wrapped in one-quarter dozens.



CONGRESS TIE ENVELOPES

Made of the best quality manila tagboard. Pink tape of durable texture secured to flap with Globe brass clasp. Order by number and thickness. Envelopes one inch thick and under, nested two dozen in a package; over one inch in thickness, one dozen in a package.

Flat envelopes packed 100 in a box.

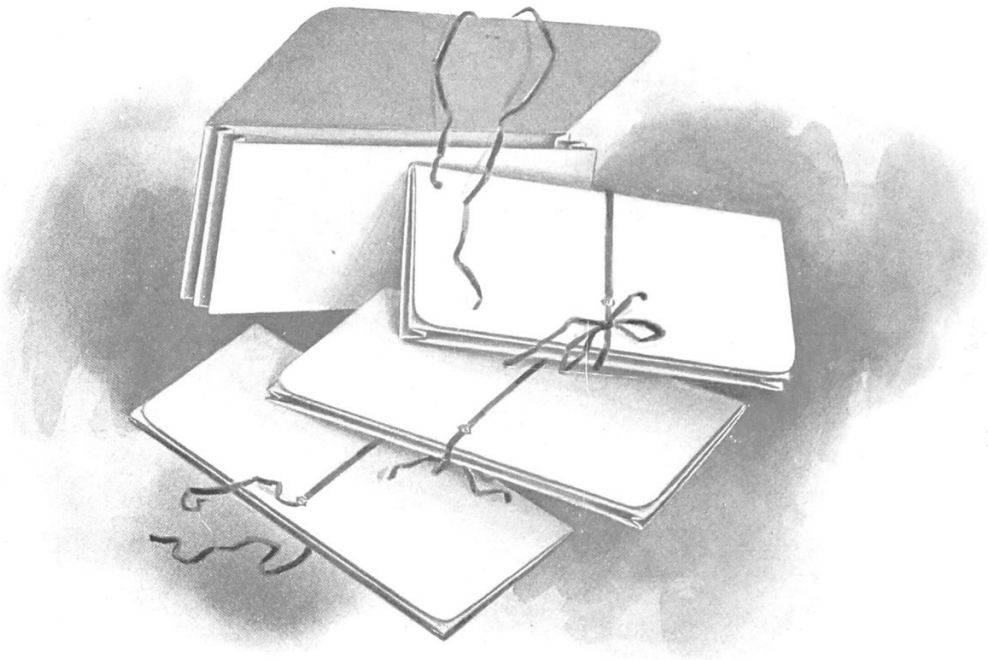
PRICES PER HUNDRED—MANILA.

Size	Flat	¼ inch Thick	½ inch Thick	¾ inch Thick	1 inch Thick	1½ inch Thick	2 inch Thick
No. 9— 9 x3⅞ inches .	$1.50	$2.00	$2.25	$2.50	$2.75	$3.25	$3.75
" 10— 9½x4 " .	1.75	2.25	2.50	2.75	3.00	3.50	4.00
" 11—10 x4¼ " .	2.00	2.50	2.75	3.00	3.25	3.75	4.25
" 12—10¾x4½ " .	2.25	2.75	3.00	3.25	3.50	4.00	4.50

Also furnished in Red, Blue or Orange at 25 cents per 100 additional.

When color is not specified, manila will be sent.

Shipping weight, about 100 pounds per 1000.



CRUSHED ENVELOPES

Made of best quality manila tagboard. Pink tape of durable texture secured to flap with Globe brass clasp. Being made of one piece, this envelope has no weak points, and is therefore the strongest and best envelope of the kind to be had.

PRICES PER HUNDRED—MANILA.

Size	Expanding Capacity ½ inch	1 inch	1½ inch	2 inch
No. 10— 9½x4 inches, ...	$2.50	$2.50	$3.00	$3.50
" 11—10 x4¼ "	3.00	3.00	3.50	4.00
" 12—10¾x4½ "	3.50	3.50	4.00	4.50

Also furnished in Red, Blue or Orange, at 25 cents per 100 additional.
When color is not specified manila will be sent.

"Nearleather" Crushed Envelopes

Constructed in same manner as the manila envelopes. Made of "NEARLEATHER," a very tough material of unusual strength. Color, Terra Cotta.

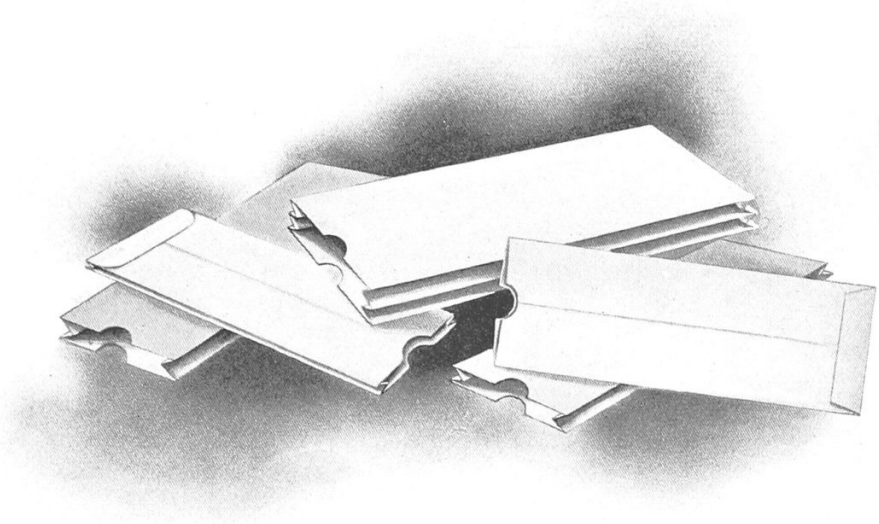
PRICES PER HUNDRED.

Size	Expanding Capacity ½ inch	1 inch	1½ inch	2 inch
No. 1010— 9½x4 inches	$3.50	$3.50	$4.00	$4.50
" 1011—10 x4¼ "	4.00	4.00	4.50	5.50
" 1012—10¾x4½ "	5.50	5.50	6.00	7.50

Order by number and expanding capacity.

No. 1014 Crushed Envelope—Cap size, 14¾ x9½ inches, 1½ inch expansion, with string and disc fastening instead of tape. Per 100, $8.00.

Packed 50 in a box. Shipping weight, about 100 pounds per 1000.



LEGAL ENVELOPES—Open End

Made in one piece of best quality manila tagboard. Have no weak points, and are the strongest and best open end envelopes on the market.

PRICES PER HUNDRED—MANILA.

Size	Flat	Expanding Capacity. ½ inch	1 inch	1½ inch	2 inch
No. 10— 9½x4 inches, . . .	$1.75	$2.25	$2.25	$2.50	$3.25
" 11—10 x4¼ " . . .	2.00	2.50	2.50	3.00	4.00
" 12—10¾x4½ " . . .	2.50	3.00	3.00	3.50	4.50

Also furnished in Red, Blue or Orange, at 25 cents per 100 additional.

When color is not specified, manila will be sent.

"Nearleather" Legal Envelopes—Open End

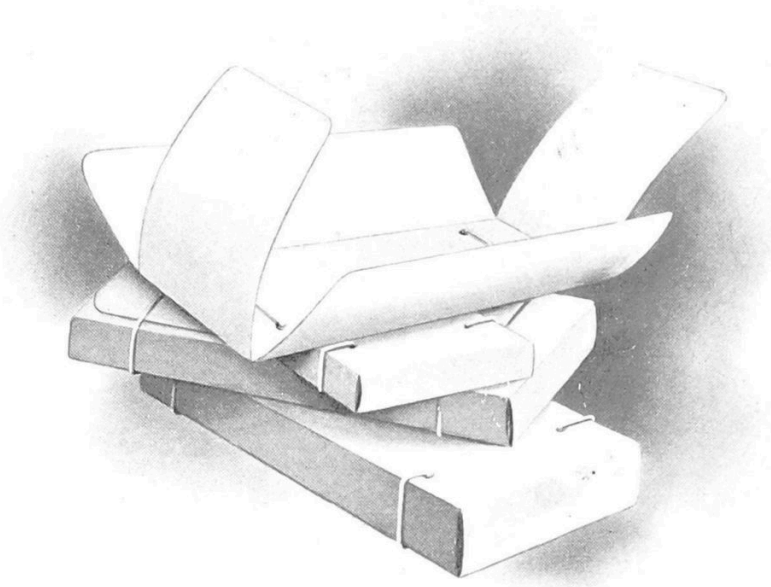
PRICES PER HUNDRED.

Size	Flat	Expanding Capacity. ½ inch	1 inch	1½ inch	2 inch
No. 1010— 9½x4 inches, . . .	$2.10	$2.85	$2.85	$3.25	$4.50
" 1011—10 x4¼ " . . .	2.50	3.25	3.25	4.00	5.50
" 1012—10¾x4½ " . . .	3.25	4.00	4.00	4.75	6.25

Order by number and expanding capacity.

Flat envelopes packed 100 in a box; other sizes packed 50 in a box.

Shipping weight, about 100 pounds per 1000.



REVERSIBLE ENVELOPES

Adjustable to any thickness by means of elastic cords. Made of best quality of manila tagboard, with brass eyelets and elastic cords of lasting quality. Most popular document envelope made.

SIZES AND PRICES.

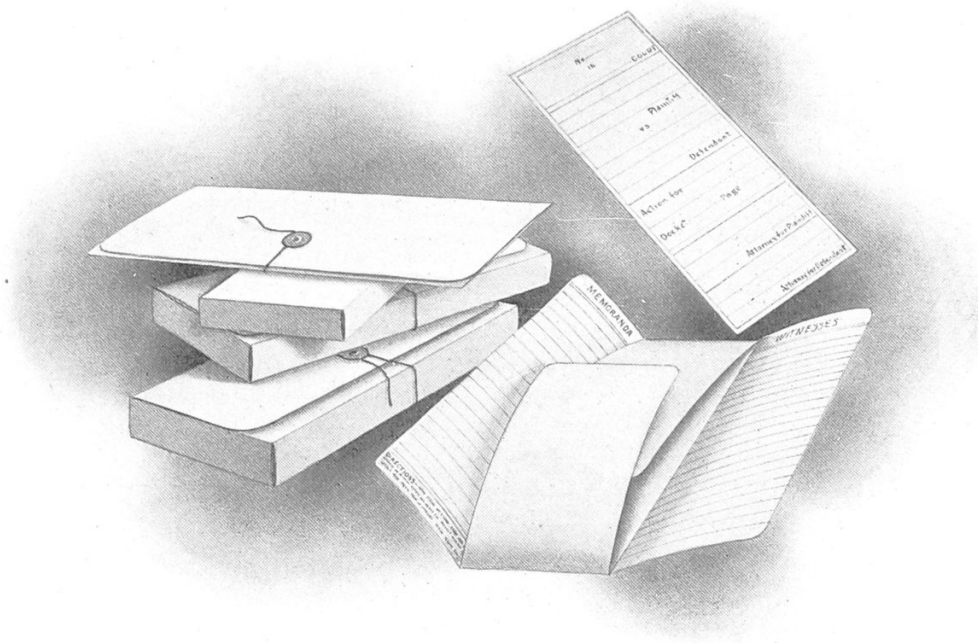
Regular Style—Plain.		Printed for Court Purposes, Stock Form.	
No. 9— 9 x3⅞, per 100,	$3.75	No. 509— 9 x3⅞, per 100,	$4.15
" 10— 9½x4 , "	4.15	" 510— 9½x4 , "	4.60
" 11—10 x4¼, "	4.60	" 511—10 x4¼, "	5.00
" 12—10¾x4½, "	5.00	" 512—10¾x4½, "	5.40

Also furnished in Red, Blue or Orange, at 25 cents per 100 additional.

The stock form of printing for Court purposes on envelopes No. 509, 510, 511, and 512 is the same as that shown for Tension-Adjustable Envelopes on page 31.

Packed 50 in a box.

Shipping weight, about 125 pounds per 1000.



TENSION-ADJUSTABLE ENVELOPES

Made of best quality manila tagboard, with both side and end flaps to fold over contents. So constructed as to hold equally well either one or a hundred papers. In place of the two elastic cords used on our Reversible Envelopes, there is a string around the center which fastens securely by merely passing it around the paper disc on outside.

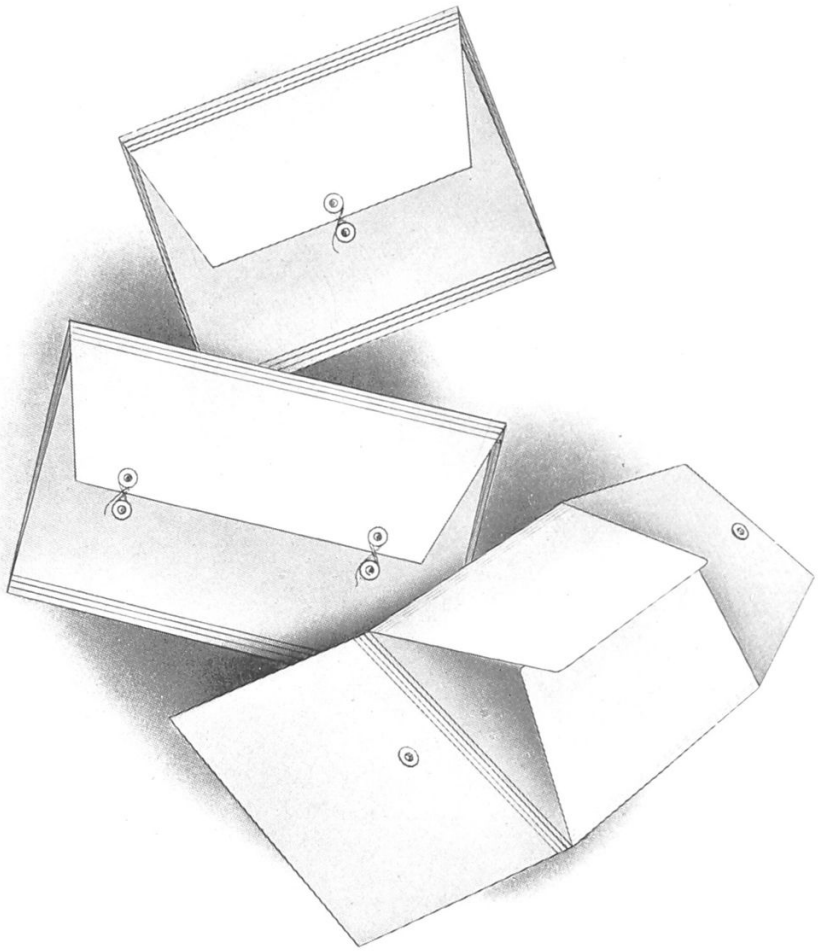
SIZES AND PRICES.

Regular Style—Plain.			Printed for Court Purposes, Stock Form.		
No. 109— 9 x3⅞,	per 100,	$3.25	No. 609— 9 x3⅞,	per 100,	$4.00
" 110— 9½x4 ,	"	3.50	" 610— 9½x4 ,	"	4.25
" 111—10 x4¼,	"	3.75	" 611—10 x4¼,	"	4.50
" 112—10¾x4½,	"	4.00	" 612—10¾x4½,	"	4.75

Also furnished in Red, Blue or Orange, at 25 cents per 100 additional.

Packed 50 in a box.

Shipping weight, about 125 pounds per 1000.



EXPANSIBLE FOLDERS

For holding papers flat. A convenient receptacle for retaining important papers and letters temporarily, which cannot be immediately filed, or which are preferably retained on the desk. All papers pertaining to one subject may be kept together. If desired, the folders may be used in connection with a vertical file.

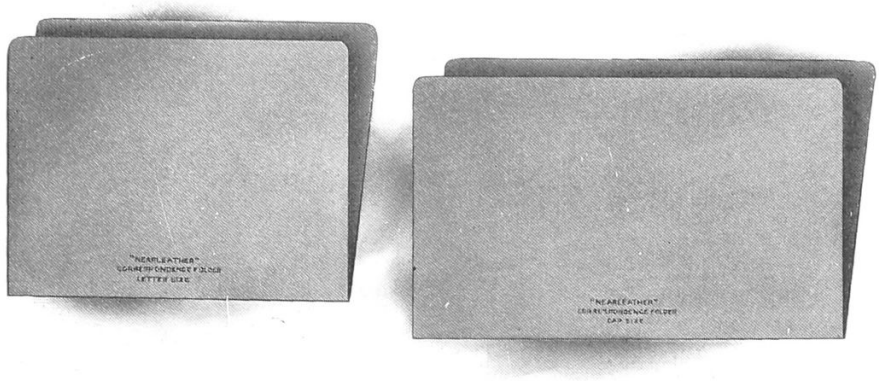
Carried in stock in two grades and two sizes.

Order by number.

	Inches	Per 100
No. 911—Letter size,	9½x11¾, Jute Manila . . .	$ 9.00
" 914—Cap "	9½x14¾, " " . . .	10.00
" 1911—Letter "	9½x11¾, "Nearleather" . .	10.50
" 1914—Cap "	9½x14¾, " . .	12.00

Packed 50 in a box.

Shipping weight, about 200 pounds per 1000



"NEARLEATHER" CORRESPONDENCE FOLDER

Made to be used on the desk as a receptacle for correspondence or other papers; also adaptable for use in a vertical file.

Made of "NEARLEATHER", very strong. Back of folder projects $\frac{7}{16}$ inch above the front forming a tab for title or description of contents. Color, Terra Cotta.

SIZES AND PRICES.

	Per 100
No. 1021—Letter size, 9½x11¾ inches.	$2.80
" 1022—Cap " 9½x14¾ "	3.10

Packed 100 in a box. Shipping weight, 100 pounds per 1000.

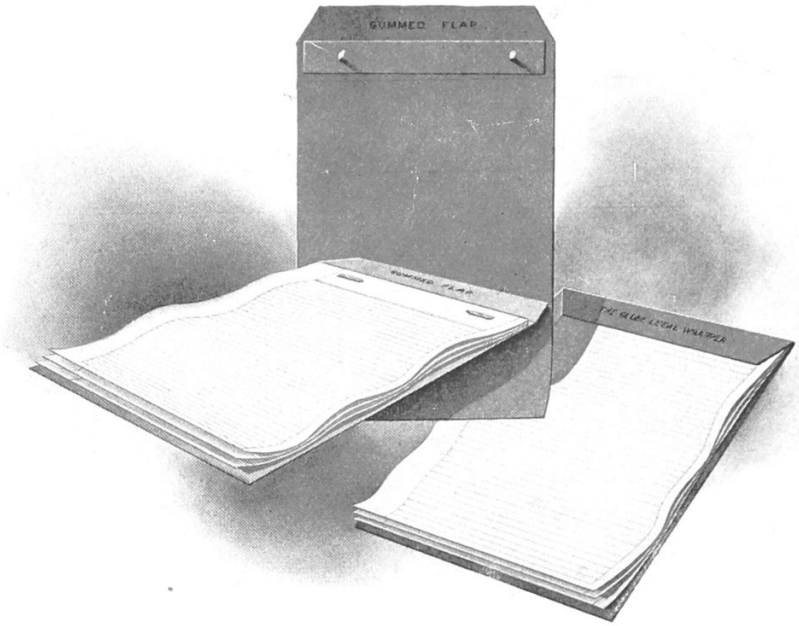
"NEARLEATHER" CORRESPONDENCE FILE

Made for the same purposes as the folder above described, but open on top and one side only; has an expanding capacity of one inch. The back of the file is made of extra heavy material to lend rigidity and to facilitate handling. Color, Terra Cotta.

SIZES AND PRICES.

	Per 100
No. 1023—Letter size, 9½x11¾ inches.	$7.00
" 1024—Cap " 9½x14¾ "	7.50

Packed 100 in a box. Shipping weight, about 120 pounds per 1000.



LEGAL WRAPPER

Patented.

Without doubt, excels anything of the kind ever offered, and commends itself to instant favor. The principle of the invention is well illustrated in the above cut. It will be noticed that when the flap is sealed down, the metal fasteners are completely protected and hidden from view, neither the heads nor points showing, and that it can not possibly be undone without mutilation. Each wrapper has the necessary pair of fasteners attached and made a part of it, thus obviating much annoyance and usual expense. Users of wrappers have been constantly annoyed in the use of the metal fasteners. Sharp points cut the papers, catch in other paper bundles, and cut the hands. This simple device obviates the whole trouble.

Made from linen ledger paper, either buff or blue.

	Per 100
Price, 8½x14¼ inches	$2.50

100 in a package.

GLOBE POCKET MEMORANDUM CASE

One of the handiest and most convenient articles ever placed on the market. Better than a Memorandum Book, as you do not have to fill it up with dead matter.

All cases have pockets.

For sheets 4⅜x2½ inches—Each case contains twelve sheets of first quality ledger paper for memoranda. Each sheet as filled may be thrown away or preserved in pocket of case. Size of case without flap, 2¾x4⅝ inches. Size of case with flap, 3⅛x4¾ inches.

No. 3401—Water Grain Buffing, plain, Black . .	Per Dozen,	$1.80
" 3402— " " " " Red . .	"	1.80
" 3501— " " " with flap, Black	"	3.00
" 3502— " " " " " Red .	"	3.00
" 3403—Barley Grain Roan plain, Black . . .	"	3.00
" 3503— " " " with flap, Black. .	"	4.80

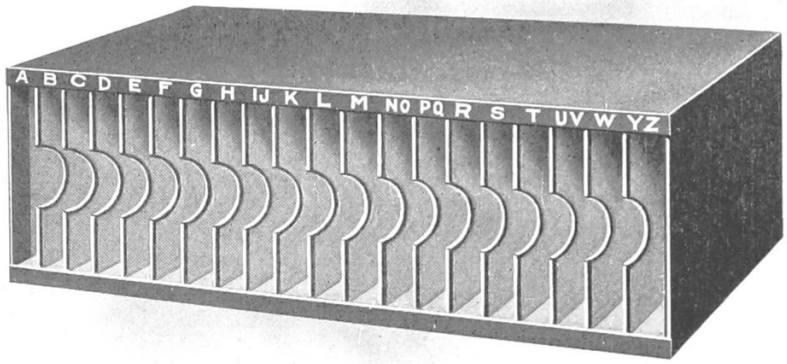
For 3x5 inch Cards—Each case contains twelve cards of good ledger stock for memoranda. As filled the cards may be thrown away, or preserved in the pocket to be transferred finally to a Card Index Cabinet.

Size of case without flap, 3¼x5¼ inches. Size of case with flap, 3⅜x5⅜ inches.

No. 3451—Water Grain Buffing plain, Black . .	Per Dozen,	$3.60
No. 3553—Barley Grain Roan with flap, Black .	"	6.00

Plain Cases packed one dozen in a box. Cases with flap packed one-half dozen in a box.

Shipping weight, about 75 pounds per 1000.



STATEMENT DISTRIBUTOR

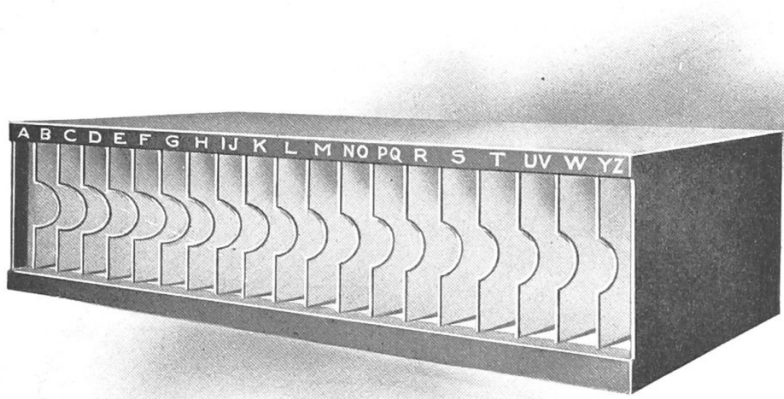
Made of wood and tough tarboard, covered with leatherette. Has twenty divisions, 1 inch wide, 8¼ inches deep, 7 inches high, marked alphabetically as shown in the cut. Especially designed for temporary distribution of statements or bills. Also most convenient for small catalogues, price lists, etc.

A great convenience in the office, and no book-keeper or bill clerk would be without one after using it.

Size outside, 22⅝ inches wide, 8½ inches deep, 8 inches high.

Price, per dozen $16.00

Shipping weight, about 15 pounds each.



ENVELOPE DISTRIBUTOR

A great postage saver. Stops leaks in the postage account, and saves stenographer's time, in that only one envelope is addressed to one firm during the day instead of two or more to the same firm.

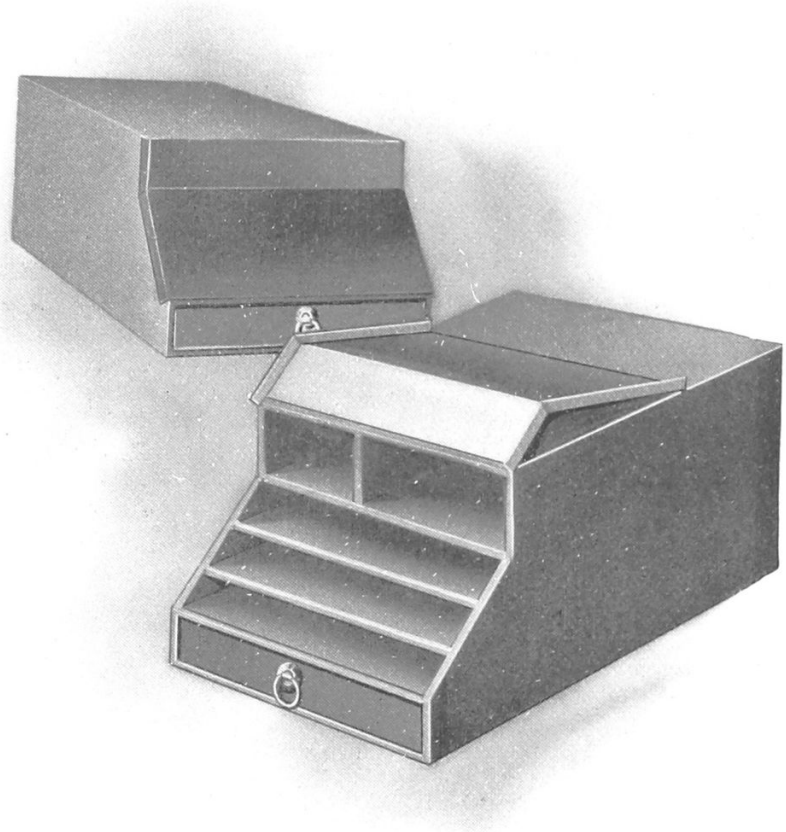
A saving of 2 cents per day in postage for 312 working days means $6.24 per year.

The Distributor is made of wood and tarboard, covered with leatherette. Has twenty divisions, ¾ inch wide, 7 inches deep, 4⅛ inches high. Marked alphabetically.

Size outside, 17¾ inches wide, 7 inches deep, 5⅝ inches high.

	Per Dozen
Envelope Distributor	$13.50

Shipping weight, about 12 pounds each.



DESK STATIONERY RACKS

A new and convenient receptacle for letter heads, envelopes, typewriter papers, carbon papers, etc. Designed for use on a typewriter desk. An adequate supply of stationery for stenographers use can be kept ready to hand, and the necessity of delving down into disordered desk drawers after paper or envelopes thereby avoided.

Strongly made of heavy tarboard, covered with leatherette.

Contains drawer for carbon papers, etc., compartments for legal paper, letter heads of two sizes and envelopes of two sizes.

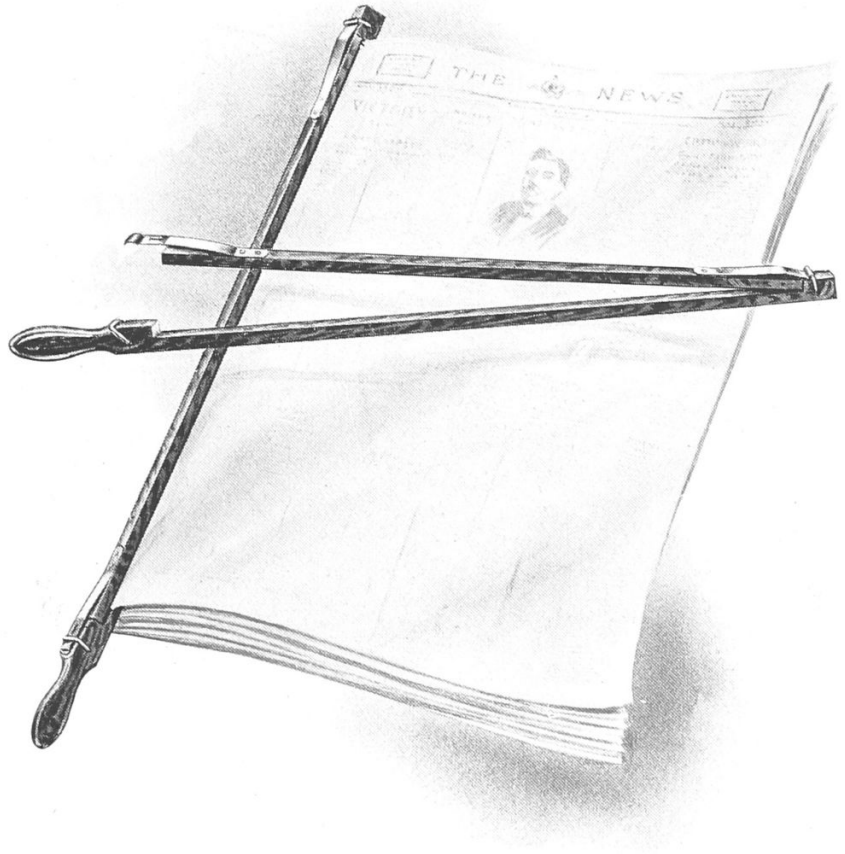
Made in two styles, with and without cover.

Outside dimensions, 14¾ inches deep, 9½ inches wide, 6¾ inches high.

	Per Dozen
No. 1—Without Cover	$15.00
" 2 With Cover	18.00

Order by number.

Shipping weight, about 12 pounds each.



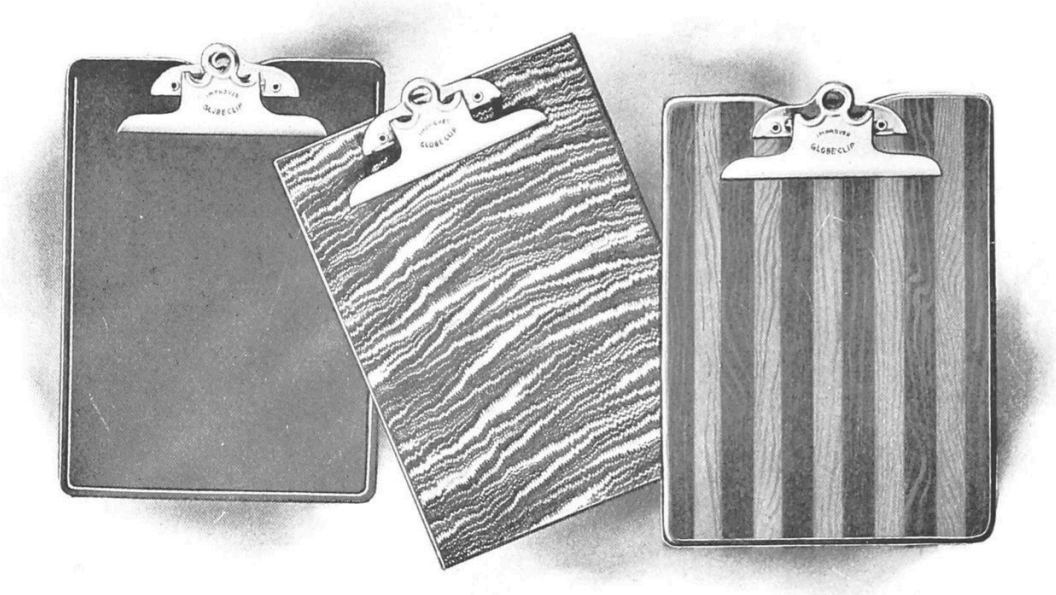
CHAMPION NEWSPAPER FILE

Patented.

Designed for holding newspapers in consecutive order. Has the combined advantages of the spring clamp and of the perforating pins. Very simple in operation, and does not tear the paper. Made of oak, oil-finished; oxidized brass fittings. A staple and lock can be attached.

	Per Dozen
No. 18—For papers not over 18 inches long . .	$6.00
" 25— " " 25 " " . .	6.60
" 28— " " 28 " " . .	7.20
" 34— " " 34 " " . .	7.80

Wrapped in packages of one-half dozen each.



IMPROVED GLOBE CLIP

Patented Jan. 31, 1893 and Sept. 19, 1905.

An improvement over the old style of clip which has proven immensely popular. Has an automatic device, which holds the Clip or Clamp elevated, so that both hands may be used in handling papers.

We have recently added to our assortment a line of handsome Steel Boards finished with a hard baked olive green enamel.

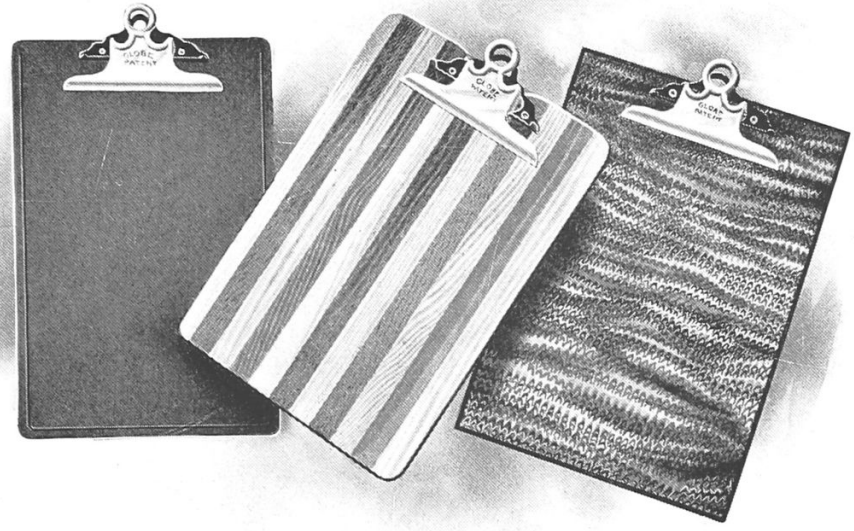
PRICES PER GROSS.

	Note 6¾x11 in.	Letter 9x12½ in.	Cap 9x15½ in.
Steel Boards, Enameled	$54.00	$60.00	$66.00
Striped Wood Boards	42.00	48.00	54.00
Tar Boards (Cloth)	36.00	42.00	48.00

Packed one-half dozen in a box.

Clips only, without boards, per gross, $30.00

Shipping weight, about 200 pounds per gross.



GLOBE BOARD CLIP

Patented Jan. 31, 1893.

Nickel-plated Clip 6 inches wide. Metal shoulders for papers to square against, and metal eye to hang up by. Riveted to board by an entirely new method. Spring made of brass wire. Striped Boards have a fine dull rubbed finish and are not easily scratched. The best made, best finished and prettiest Board Clips ever put on the market.

We have recently added to our assortment a line of handsome Steel Boards finished with a hard baked olive green enamel.

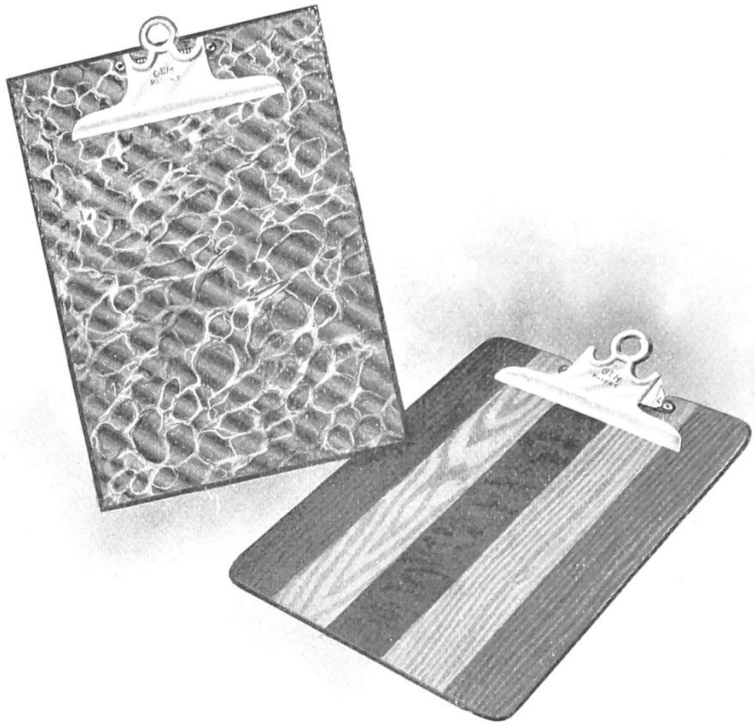
PRICES PER GROSS.

	Note 6¾x11 in.	Letter 9x12½ in.	Cap 9x15½ in.
Steel Boards, Enameled	$51.00	$54.00	$57.00
Striped Wood Boards	39.00	42.00	45.00
Tar Boards, (Cloth)	33.00	36.00	39.00

Packed one-half dozen in a box.

Clips only without boards, per gross, $24.00

Shipping weight, about 200 pounds per gross.



GEM BOARD CLIPS

Patented.

A cheaper Clip than the Globe, but well made and very popular. The clip is nickel-plated. The lowest priced Board Clip on the market.

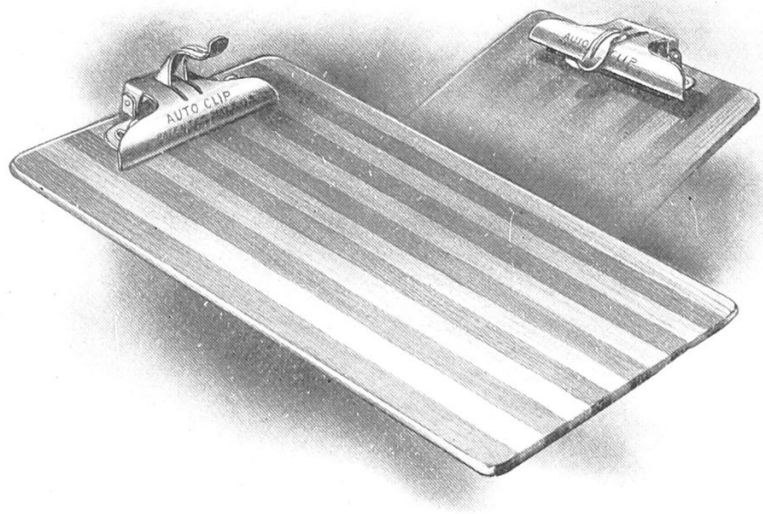
PRICES PER GROSS.

	Note 6¾x11 in.	Letter 9x12½ in.	Cap 9x15½ in.
Striped Boards	$33.00	$36.00	$39.00
Tar Boards	30.00	33.00	36.00

Packed one-half dozen in a box.

Clips only, without boards, per gross, $21.00

Shipping weight, about 120 pounds per gross.



AUTO CLIP

Patented May 5th, 1903

A new patent automatic stop clip, positive in its action, unique in design and so constructed as to never get out of order. Throwing the lever down, raises the jaw and holds the clip open so as to allow the use of both hands for inserting or removing papers. Finely nickel-plated.

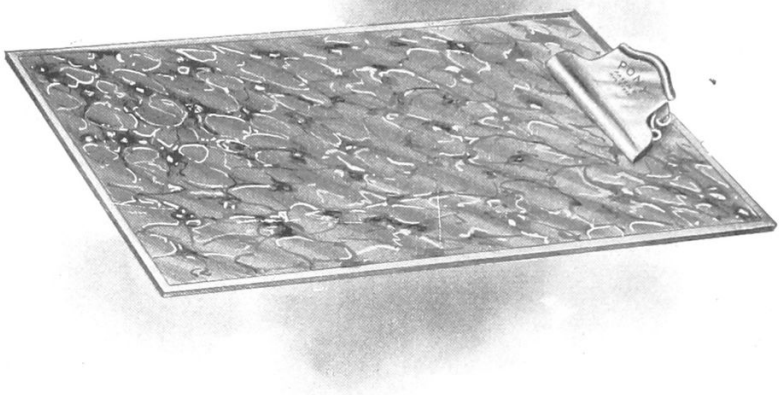
PRICES PER GROSS.

	Note 6¾x11 in.	Letter 9x12½ in.	Cap 9x15½ in.
Striped Board	$62.00	$66.00	$70.00
Tar Board	53.00	60.00	64.00

Packed one-half dozen in a box.

Clips only, without boards, per gross, $45.00

Shipping weight, about 225 pounds per gross.



PONY CLIP

Patented.

Fills the wants of telegraph, telephone and railway companies, as well as the general public, for a convenient clip of proper size for telegraph blanks and memoranda at a low price.

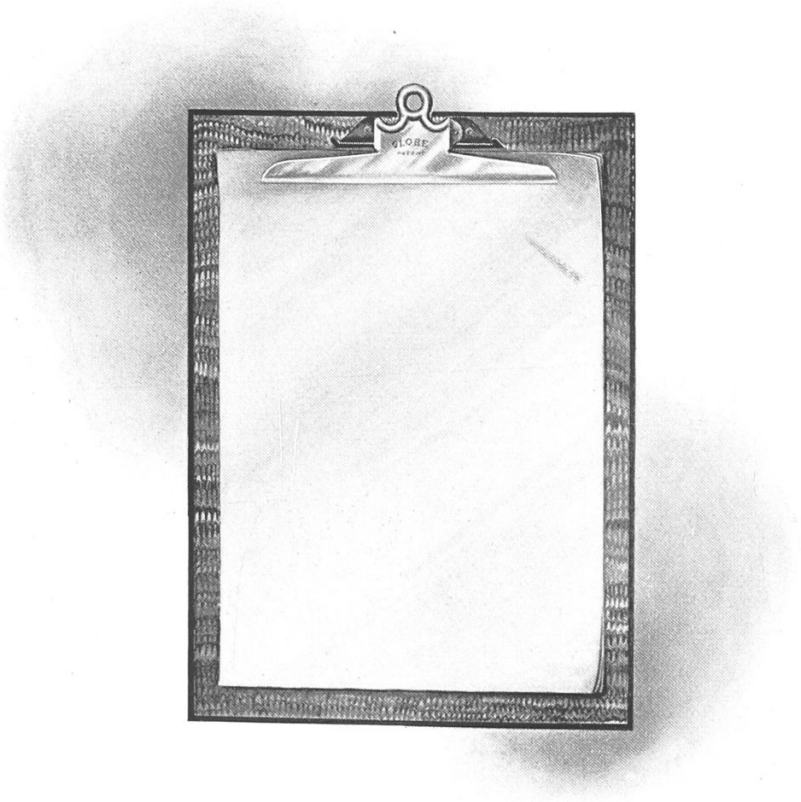
The Clip has just been greatly improved, is nicely nickel-plated, strong and very powerful for so small a Clip.

Mounted on superior tarboard. Covered on top with marbled paper and on bottom with cloth. Width of Clip, 3 inches.

	Per Gross
Size of Board, 6x9 inches	$18.00
Clips only, without Boards	14.40

Packed one-half dozen in a box.

Shipping weight, about 100 pounds per gross.



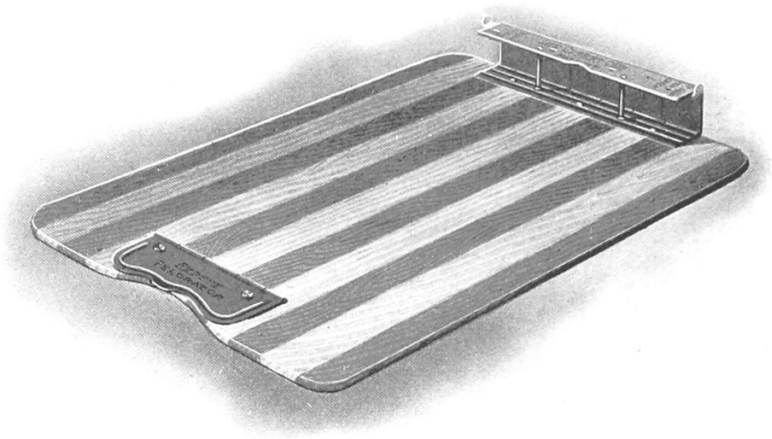
WAY BILL CLIP

Patented Jan. 31, 1893

A new clip of nearly double the usual size, and strong in proportion. The clip is 10⅛ inches wide, made of brass, nickel-plated, and with shoulder for papers to square against. Mounted on heavy tarboard, covered with cloth. Size of board, 15x20 inches.

	Per Dozen
Way Bill Clip	$10.00
Clips only, without Boards	5.00

Shipping weight, about 65 pounds per dozen.



EXPERT CLIP

A handy clip designed for the temporary or permanent filing of papers. Blued steel metals riveted to excellently finished boards. Posts 2¾ inches between centers.

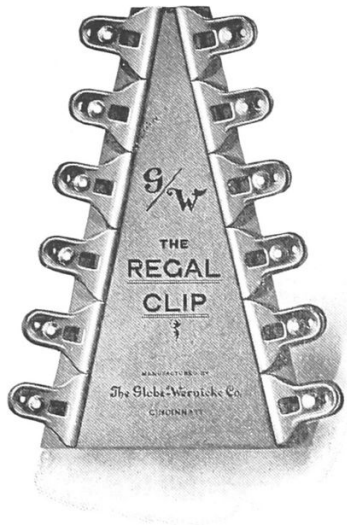
Each Clip fitted with an EXPERT PERFORATOR, as shown.

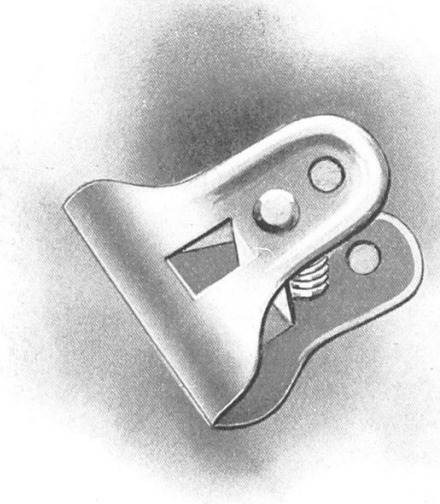
PRICE PER DOZEN.

		Note	Letter	Cap
No. 1—Capacity of Post,	⅝ inches .	$12.00	$12.00	$15.00
" 2— " "	1¼ " .	12.00	12.00	15.00
" 3— " "	2 " .	12.00	12.00	15.00
" 4— " "	2¾ " .	12.00	12.00	15.00

Packed one-half dozen in a box.

Shipping weight, about 15 pounds per dozen.





REGAL CLIP

A powerful and handy little desk Clip for loose papers, either for use on desk or to hang on wall. Nicely nickel-plated and strongly built. An exceedingly useful little article in an office. Mounted on display cards, 12 to a card.

Width of Clip, 1¼ inches.

	Per Gross
Regal Clip	$9.00

Packed 6 cards in a box.

DESK TRAY—No. 1

Patented Sept. 19, 1905

Handsomely finished in either Golden Quartered Oak or solid Mahogany and fitted with an IMPROVED GLOBE CLIP.

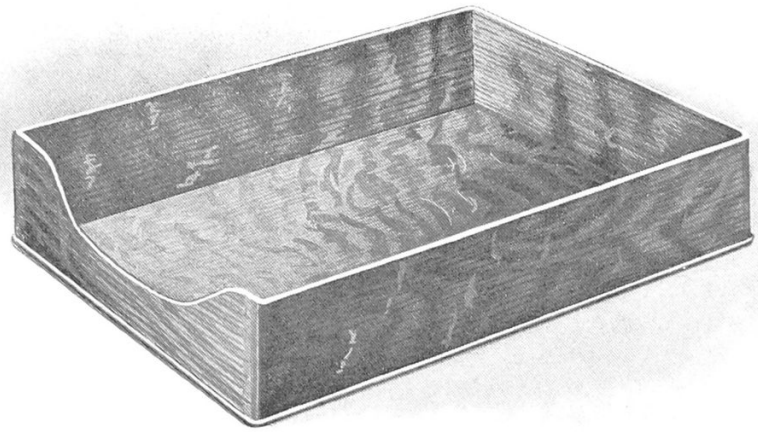
It holds the papers securely and permits the use of both hands in examining them. Cloth bottom prevents scratching the finest finish.

A desirable substitute and much more attractive than a desk basket.

Size inside, 14x9½x2¼ inches.

	Per Dozen
Desk Tray No. 1—Oak	$16.50
" " " 1—Mahogany	24.00

Shipping weight, about 30 pounds per dozen.



DESK TRAY—No. 2

Finely finished in either Golden Quartered Oak or solid Mahogany. Much handsomer than the ordinary desk basket, and substantial in all respects.

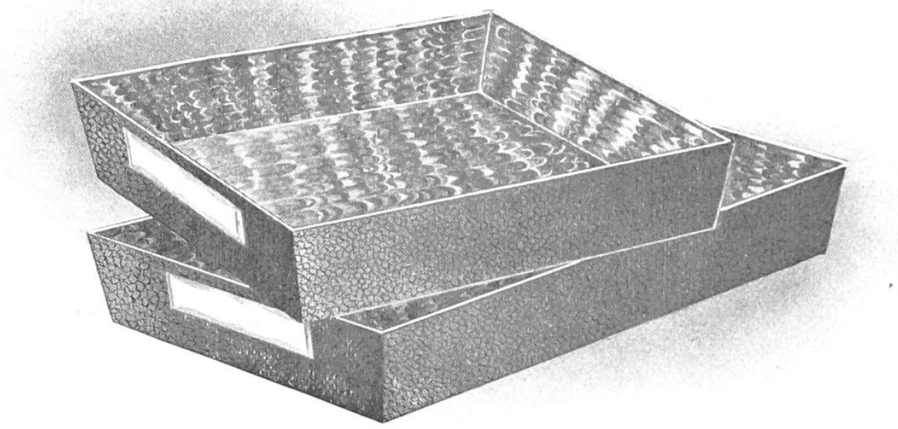
Bottom covered with cloth to prevent scratching desk.

Size inside, 11⅞x9⅝x2½ inches.

	Per Dozen
Desk Tray No. 2—Oak	$12.00
" " " 2—Mahogany	21.00

Packed one in a box.

Shipping weight, about 30 pounds per dozen.



DESK TRAY—No. 3

Made of binders board, lined inside with imported Belgium comb marble paper, outside covered with black imported morocco paper, corners strongly reinforced and with flaring sides and ends, permitting them to be nested closely for shipping.

Metal label holder on end improves the appearance and adds to the merits of the tray. Decidedly the cheapest letter tray on the market, and well worth the price.

	Dimensions on inside at bottom	Per Dozen
Letter size,	9x11½ inches	$3.00
Cap "	9x14 "	3.75

Extreme outside dimensions at top, 2 inches larger than above, each way.

Outside height of both Letter and Cap size, 2⅝ inches.

Nested one-half dozen in a box.

Shipping weight, about 25 pounds per dozen.

DESK TRAY—No. 4

Well made with round corners and lock joints. Handsomely finished in either Golden Quartered Oak or solid Mahogany. Bottom covered with cloth to prevent scratching desk.

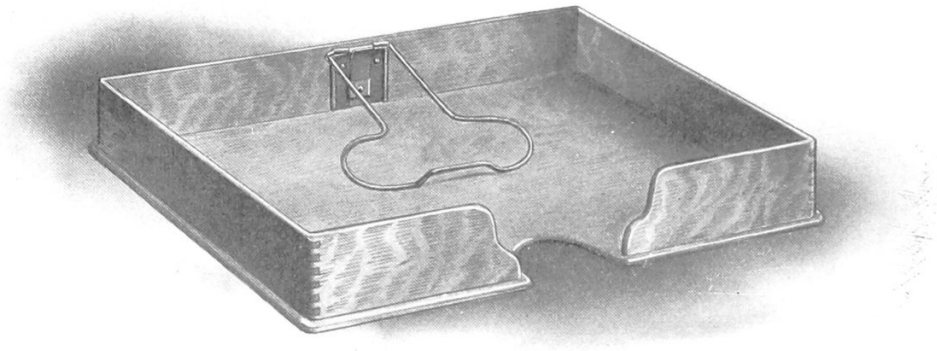
Similar to No. 1 Tray, excepting that it has no Clip.

Size inside, 14x9½x2¼ inches.

	Per Dozen
Desk Tray No. 4—Oak	$13.50
" " " 4—Mahogany	22.50

Packed one in a box.

Shipping weight, about 25 pounds per dozen.



DESK TRAY—No. 5

A most convenient article and strong addition to our line of Desk Trays. Handsomely finished in Golden Quartered Oak and fitted with a strong spring to hold contents flat. The spring throws back to permit free access, and the use of both hands in examining papers. Cloth bottom prevents scratching the finest desk.

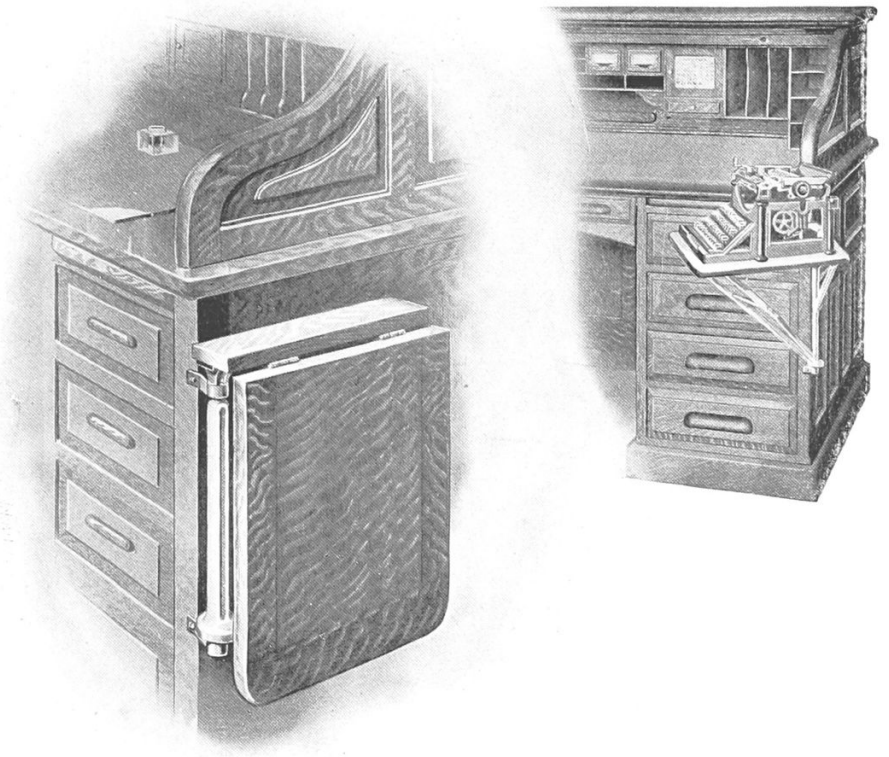
Letter size, inside 12 inches long, 9¾ inches wide, 2⅛ inches high.

Cap size, inside 14½ inches long, 9¾ inches wide, 2⅛ inches high.

	Per Dozen
Desk Tray No. 5—Letter size	$21.00
" " " 5—Cap "	27.00

Packed one in a box.

Shipping weight, about 30 pounds per dozen.



GLOBE SWINGING DESK SHELF

Patented May 8, 1906.

A valuable addition to any desk, giving extra desk room when wanted, and out of the way when not wanted. Suitable for use as writing table for holding typewriter, adding machine, card cabinet, telephone or books of reference.

Easily attached to any desk and when not in use, swings around to one side of the desk, or may be dropped down—out of the way—in the position indicated in illustration.

When in use, locks in position securely and simply, and will not move out of position until released, which is easily done.

Shelf is of Quartered sawed Oak, dull golden finish, so that it is not easily scratched, and metal parts are attractively finished in aluminum bronze.

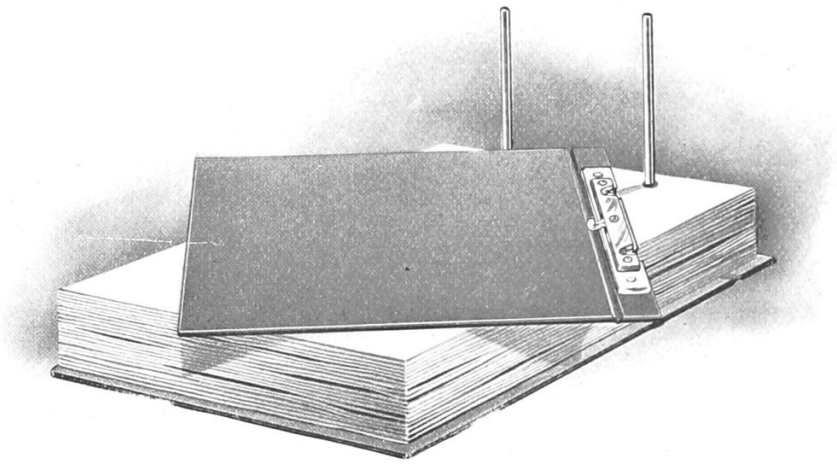
Made in "RIGHTS and LEFTS." In ordering state which is wanted. Illustation is a "RIGHT."

Dimensions of Shelf, 14x19 inches.

Price, each $4.00

Packed one in a box.

Shipping weight, about 20 pounds.



IMPROVED GLOBE POST BINDER

Patented May 2, 1905 and May 8, 1906.

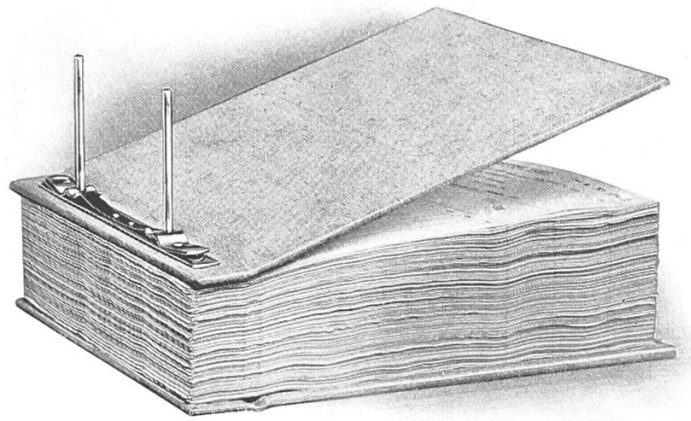
Locks with a very simple but secure, automatic catch, that clamps the posts at any point and holds with equal security one or a number of sheets. The top cover is slotted so as to permit removal from the post without the necessity of sliding over the top.

The boards are covered with a fine quality of canvas and the metal parts are nicely nickel-plated and polished.

Adapted to all loose sheet systems and made in the following sizes:

	For Sheets	Binding Side	Distance between Post Centers	Per Dozen
No. 1—	5½x 8½ inches,	5½ inches,	2¾ inches,	$10.80
" 2—	5½x 9½ "	5½ "	2¾ "	10.80
" 3—	5½x11 "	5½ "	2¾ "	11.40
" 4—	6 x 9½ "	6 "	2¾ "	11.40
" 5—	8½x11 "	8½ "	4¼ "	12.00
" 6—	8½x14 "	8½ "	4¼ "	13.20
" 7—	12 x 9½ "	12 "	7 "	13.20
" 8—	9½x12 "	9½ "	4¼ "	13.20

One-half dozen in a box. Shipping weight, about 30 pounds per dozen.



THE HERCULES POST BINDER

Patent Applied for.

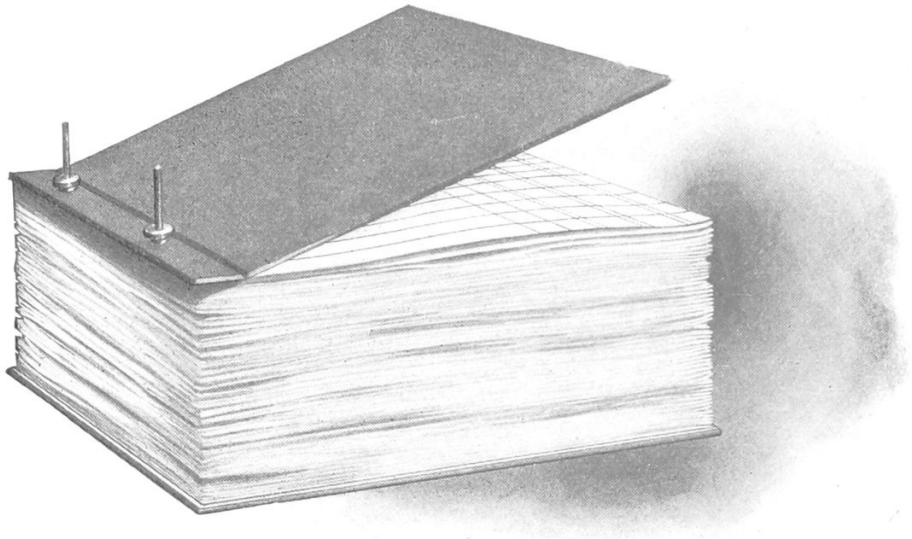
The top cover is securely held in position by the simple spring actuated clutch. The cover can be removed with perfect ease by slight pressure upon the clutch as the hand grasps the cover in the natural way for removal, but unless the clutch is released it is impossible to remove the cover and the more pressure applied, the greater the binding force. This is without question the most secure binder upon the market.

Metal parts nicely nickel-plated and polished. The boards are covered with a fine quality of canvas.

SIZES AND PRICES.

	For Sheets	Binding Side	Distance between Post Centers	Per Dozen
No. 1—	5½x 8½ inches,	5½ inch,	2¾ inches,	$ 8.40
" 2—	5½x 9½ "	5½ "	2¾ "	8.40
" 3—	5½x11 "	5½ "	2¾ "	9.00
" 4—	6 x 9½ "	6 "	2¾ "	9.00
" 5—	8½x11 "	8½ "	4¼ "	10.20
" 6—	8½x14 "	8½ "	4¼ "	10.80
" 7—12	x 9½ "	12 "	7 "	10.80
" 8—	9½x12 "	9½ "	4¼ "	10.80

One-half dozen in a box. Shipping weight, about 30 pounds per dozen.



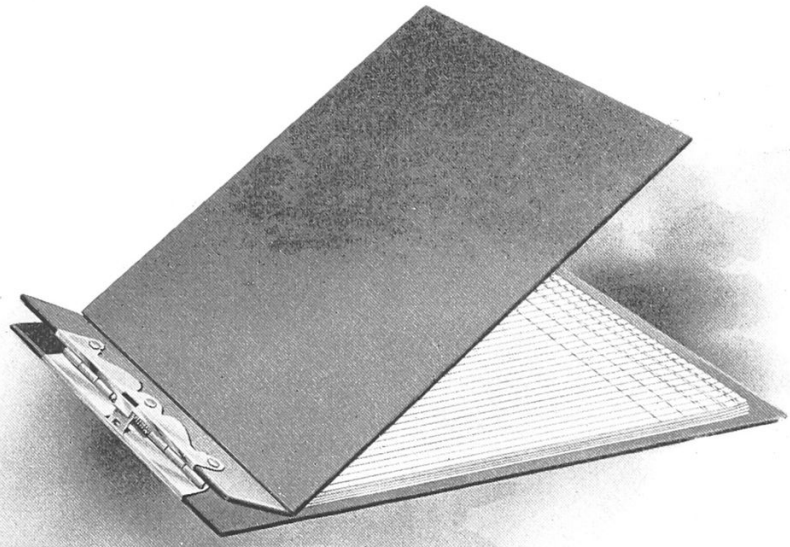
P. B. TRANSFER COVER

Substantially made of tarboard, covered with canvas. Posts are threaded to 1½ inch of bottom, and securely riveted to the bottom plate.

PRICE LIST.

	For Sheets	Binding Side	Distance between Post Centers	Per Dozen
No. 1—	5½x 8½ inches,	5½ inch,	2¾ inch,	$6.00
" 2—	5½x 9½ "	5½ "	2¾ "	6.00
" 3—	5½x11 "	5½ "	2¾ "	6.60
" 4—	6 x 9½ "	6 "	2¾ "	6.60
" 5—	8½x11 "	8½ "	4¼ "	7.20
" 6—	8½x14 "	8½ "	4¼ "	9.00
" 7—	12 x 9½ "	12 "	7 "	9.00
" 8—	9½x12 "	9½ "	4¼ "	8.00

One-half dozen in a box. Shipping weight, about 15 pounds per dozen.



GLOBE LOOSE SHEET HOLDER

Patent Pending.

Locks open (one-half inch) for the insertion of sheets. Closes at a touch of thumb or finger. and holds securely one sheet or a number. This is the only Loose Sheet Holder which, when locked open, has no projecting parts to mar the desk.

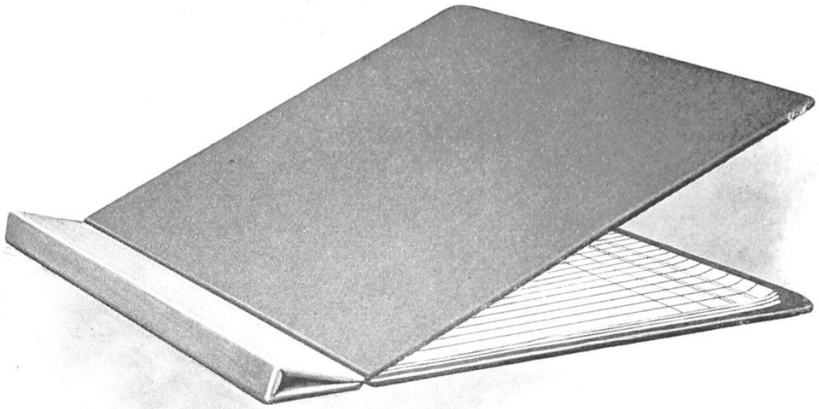
Locks open automatically, and unlike most Loose Sheet Holders, it does not require three hands to operate it, as both hands being free, may be occupied with the contents. Metal parts are finely nickel-plated.

Made of tarboard, covered with slate colored duck, in all the standard sizes, as shown by the following:

PRICE LIST.

	For Sheets	Binding Side		
No. 1—	5½x 8½ inches,	5½ inch,	Price, per dozen,	$ 8.40
" 2—	5½x 9½ "	5½ "	" "	8.70
" 3—	5½x11 "	5½ "	" "	9.00
" 4—	6 x 9½ "	6 "	" "	9.30
" 5—	8½x11 "	8½ "	" "	9.60
" 6—	8½x14 "	8½ "	" "	10.20
" 7—	12 x 9½ "	12 "	" "	12.00
" 8—	9½x12 "	9½ "	" "	11.40

One-half dozen in a box. Shipping weight, about 25 pounds per dozen.



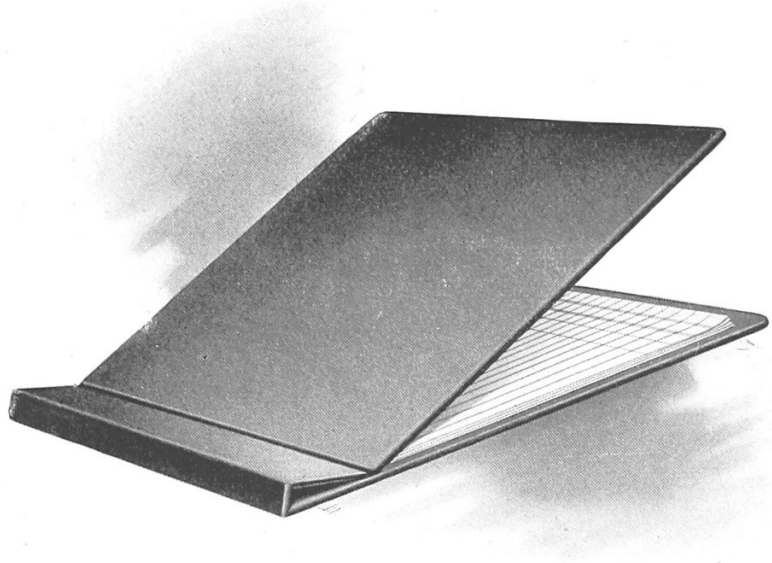
PREMIUM LOOSE SHEET HOLDER

Made to meet the requirement for a simple, strong, and inexpensive loose sheet holder. Has a powerful, oil-tempered steel spring, and will hold equally well one sheet or a number. Both top and bottom are hinged so that covers can be folded back to back. A convenient form for dray tickets, etc., etc.

Made of tarboard, covered with slate colored duck. The spring is covered with the duck so that no metal parts are exposed to mar the desk.

	For Sheets	Binding Side		
No. 201—	5½x8½ inches,	5½ inch,	Price, per dozen,	$ 7.20
" 202—	5½x9½ "	5½ "	" "	7.20
" 203—	5½x11 "	5½ "	" "	7.80
" 204—	6 x9½ "	6 "	" "	8.40
" 205—	8½x11 "	8½ "	" "	9.00
" 206—	8½x14 "	8½ "	" "	9.60
" 207—	12 x9½ "	12 "	" "	10.80
" 208—	9½x12 "	9½ "	" "	10.20

One-half dozen in a box. Shipping weight, about 25 pounds per dozen.

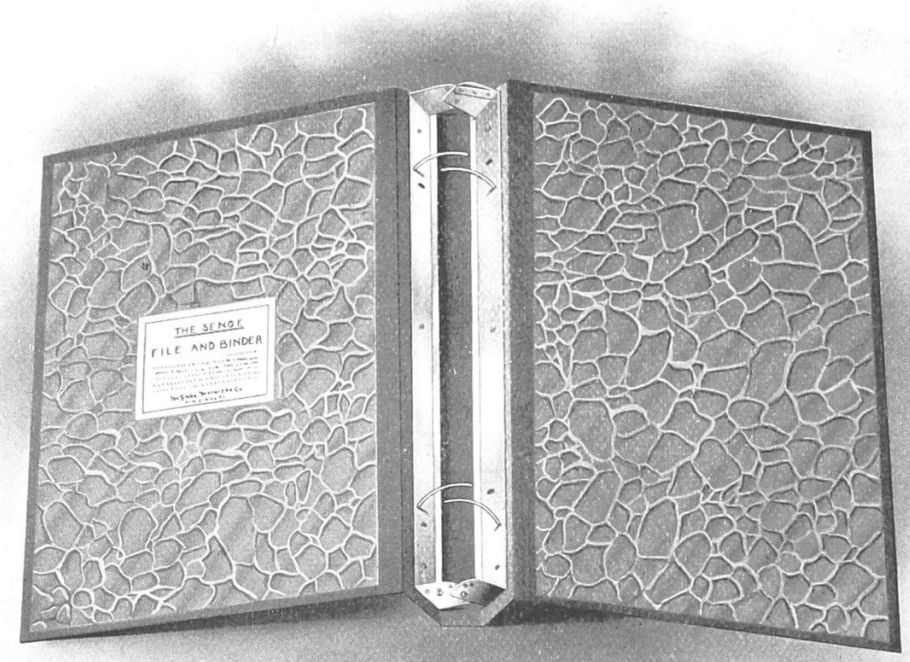


REX LOOSE SHEET HOLDER

Made of tarboard, covered with slate colored duck. Same general construction as PREMIUM, except that bottom cover is not hinged. Only the top cover has to be thrown back to remove or insert papers.

	For Sheets	Binding Side		
No. 301—	5½x 8½ inches,	5½ inch,	Price, per dozen,	$ 7.20
" 302—	5½x 9½ "	5½ "	" "	7.20
" 303—	5½x11 "	5½ "	" "	7.80
" 304—	6 x 9½ "	6 "	" "	8.40
" 305—	8½x11 "	8½ "	" "	9.00
" 306—	8½x14 "	8½ "	" "	9.60
" 307—	12 x 9½ "	12 "	" "	10.80
" 308—	9½x12 "	9½ "	" "	10.20

One-half dozen in a box. Shipping weight, about 25 pounds per dozen.

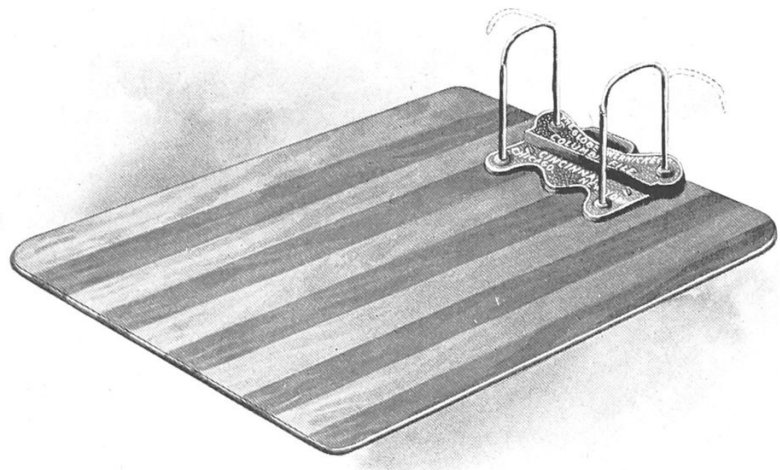


THE SENGE FILE AND BINDER

For filing loose sheets of all kinds. Particularly adapted to bill and charge systems, cash books, cost records, invoice records, etc. The metal parts of the binder are strongly made of the best material obtainable for the purpose, and the prongs are shouldered and riveted in place, the strongest possible method of attachment. No wood parts.

Covers made of extra heavy binders board, bound in strong canvas.

No.	To take sheets.	Binding Side of Sheets.	Distance between centers of outside Posts.	Thickness of Backs.	Price, per Dozen.
20609	6 x 9½	6 inches.	2¾ inches.	2 inches.	$15.00
20811	8½x11	8½ "	4 7/16 "	2 "	21.00
20814	8½x14	8½ "	4 7/16 "	2 "	24.00
21108	11 x 8½	11 "	4 7/16 "	2 "	24.00
21408	14 x 8½	14 "	8 "	2 "	27.00
21711	17 x11	17 "	12 "	2 "	30.00



COLUMBIA FILE

A double arch file in which both the arches swing outward, opening and closing simultaneously—either arch operating both. It is strong, durable, simple in construction, and well finished. Boards have a fine dull rubbed finish and are not easily scratched.

This file is not put forward as being "as good as" any other of the kind, but is distinctly represented as the best double arch in existence.

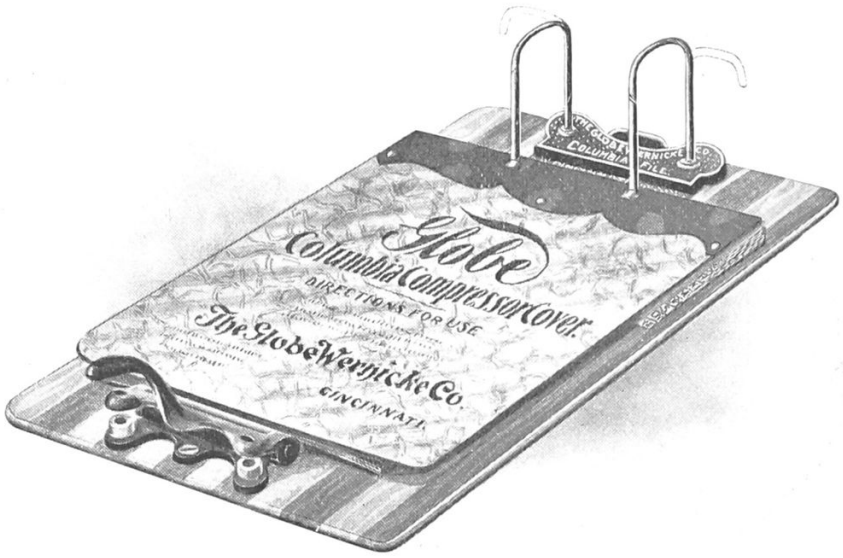
Arches measure 2¾ inches from center to center.

SIZES AND PRICES.

	Per Dozen	Per Gross
Note size, 7x12 inches—Board and Arch only	$4.00	$44.00
Letter " 9x14½ " " "	4.00	44.00
Cap " 9x17 " " "	4.00	44.00
Regular Arches only	2.20	24.20
High Arches only	2.20	24.20
Boards only	1.80	19.80

File consists of Board and Arch only. In ordering, if index, perforator and cover are wanted, please specify, and also state whether No. 1 or No. 2 PERFORATOR is wanted.

One-half dozen in a package. Shipping weight, 230 pounds per gross.



COLUMBIA COMPRESSOR COVER

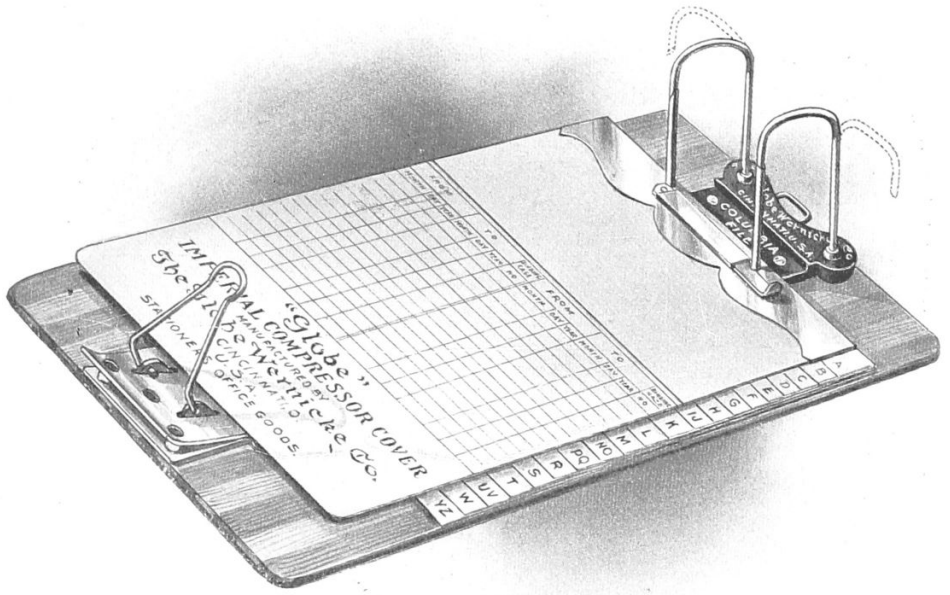
Patented June 18, 1895

Made of best quality fibre board, and oxidized copper metal binding strip, with simple and ingenious arrangement for clutching the posts. Is self binding on posts, and releases by simply tilting up the metal plate at top. There are no wedge or knife-blade fastenings or other parts to operate or to get out of order.

Simplicity, practicability, durability, and utility are all cleverly combined to make this a perfect compressor cover.

	Per Dozen	Per Gross
Note size, 9 x6⅞ inches.	$1.80	$19.80
Letter " 11½x8⅞ "	1.80	19.80
Cap " 14 x8⅞ "	1.80	19.80

Packed one-half dozen in a box.



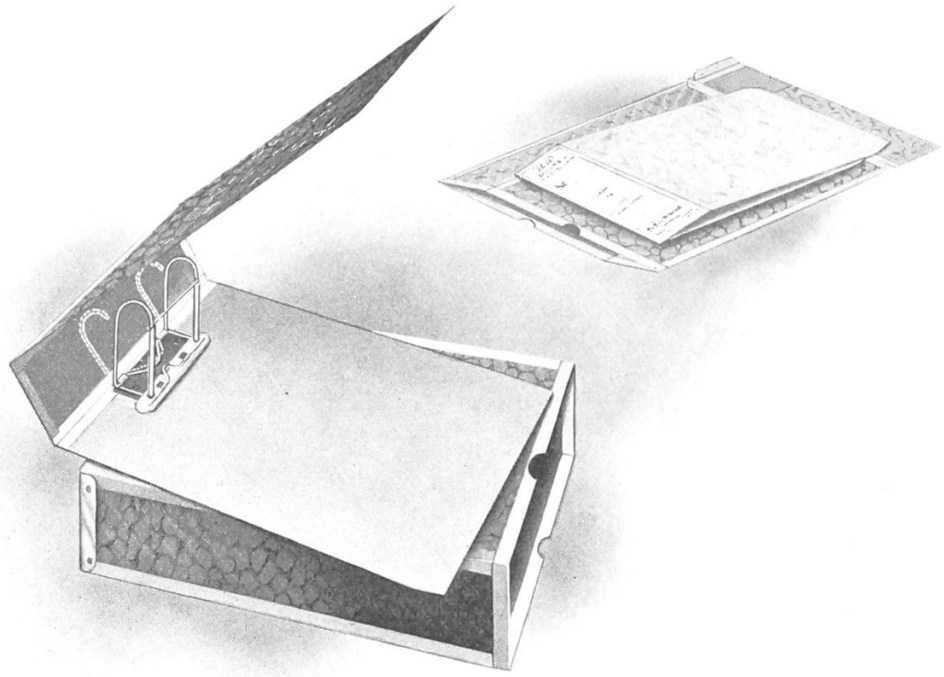
IMPERIAL COMPRESSOR COVER

Made of best gray pressboard, printed with form for record of transfers. Fastens to posts by one movement of a slide.

A great improvement over other makes of similar pattern.

	Per Dozen	Per Gross
Note size, 9 x6⅞ inches. . . .	$1.80	$19.80
Letter " 11½x8⅞ "	1.80	19.80
Cap " 14 x8⅞ "	1.80	19.80

Packed one-half dozen in a box.



COLUMBIA BINDING CASE—With Arch

Patented Sept. 19, 1899.

Made in telescope-box style of tough fibre board, with arch on inner case, as shown. Fitted with patent interlocking metal corners, permitting entire case to be shipped, knocked down in flat shape, and packed in small space. The double arch file fitted in this case permits papers to be examined, removed or replaced with the same facility as when on the board or in the cabinet file. Nos. 47 and 48 are shipped set up. Are not fitted with interlocking metals.

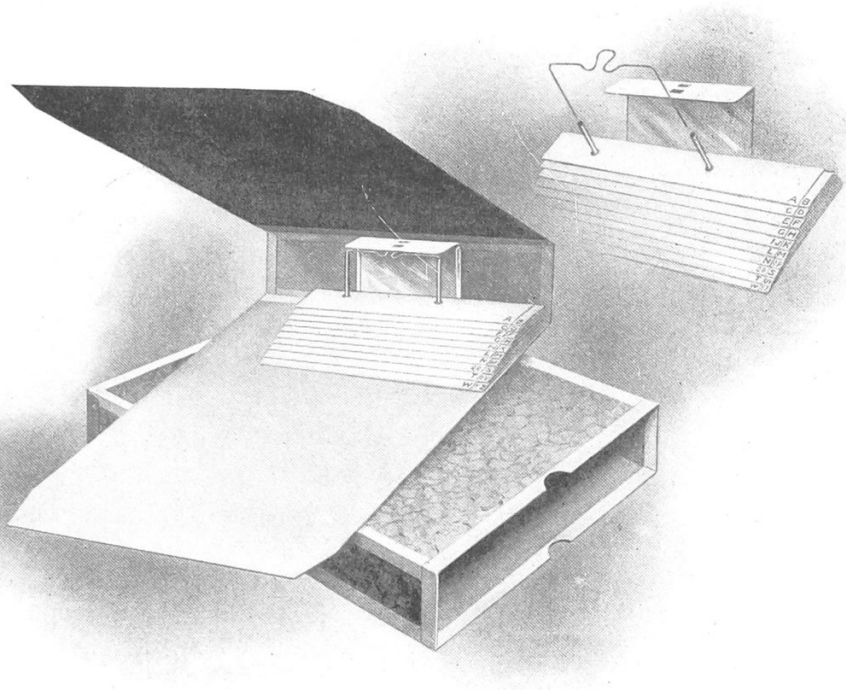
SIZES AND PRICES.

		Per Dozen	Per Gross
No. 47	—Prescription, 7¾x5⅜x4¼ inches, with blank index. .	$3.00	$33.00
" 48	—Prescription, 7 x5 x4¼ " " " . .	3.00	33.00
" 49	—Note size, 12 x7 x3½ " without indexes . .	2.75	30.00
" 50	—Letter " 12 9/16 x9¼x3½ " " " . .	3.00	33.00
" 50-H	—Letter " 12 9/16 x9¼x4¼ " " " . .	3.25	36.00
" 51	—Cap " 15½x9¼x3½ " " " . .	3.25	36.00
" 51-H	—Cap " 15½x9¼x4¼ " " " . .	3.50	39.00

Nos. 47, 48, 50-H and 51-H have high arches.

Short Indexes, note, letter or cap size, per dozen, 40 cents.

One-half dozen in a package. Shipping weight, about 175 pounds per gross.



COLUMBIA BINDING CASE—With Posts

Patented Sept. 19, 1899.

Fitted with a double pin inserted in the posts, instead of the double arch file, for holding papers in place. The material and construction of this case are the same as the one shown on preceding page, though differing from that in outside dimensions.

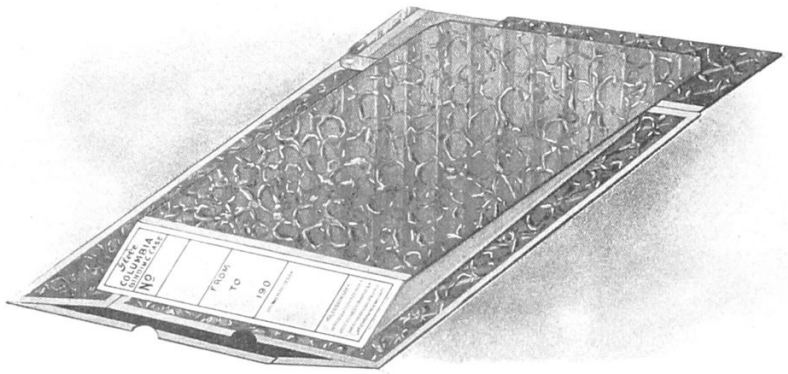
OUTSIDE DIMENSIONS, SET UP.

		Per Dozen	Per Gross
No. 53	—Note size, 11 x7 x2½ inches, without indexes . .	$2.50	$27.00
" 54	—Letter " 11½x9¼x2½ " " " . .	2.75	30.00
" 54-H	—Letter " 11½x9¼x3¼ " " " . .	3.00	33.00
" 55	—Cap " 14½x9¼x2½ " " " . .	3.00	33.00
" 55-H	—Cap " 14½x9¼x3¼ " " " . .	3.25	36.00

Nos. 54-H and 55-H have nigh posts.

Short Indexes, note, letter or cap size, per dozen, 40 cents.

One-half dozen in a package. Shipping weight, about 125 pounds per gross.

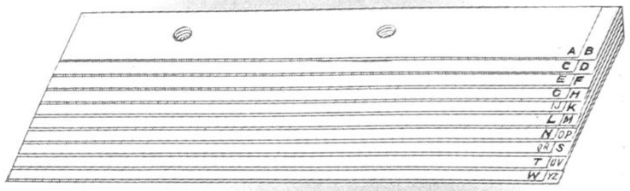


COLUMBIA BINDING CASE—Knocked Down

Patented Sept. 19, 1899.

The patent metal corner pieces used in this construction are ingeniously made and attached so that a slight pressure securely and instantly interlocks them, avoiding the disagreeable necessity of wetting a gummed strip, used in some makes of knock-down cases.

See prices and illustrations of Binding Cases, "set up" ready for use, on pages 62 and 63.

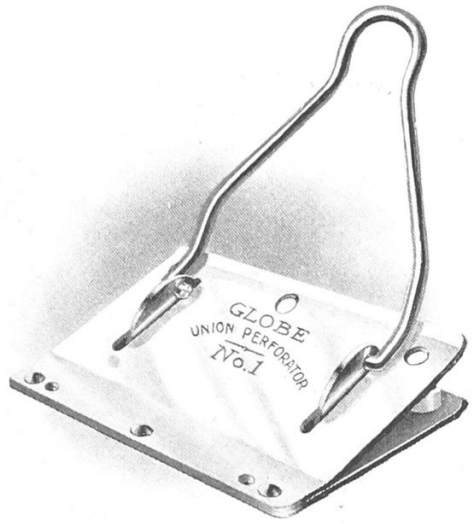


COLUMBIA INDEX

Made of the best manila tagboard, indexed alphabetically. Distance from center to center of holes is 2¾ inches. Index can be used on any standard size Arch File.

	Per Dozen	Per Gross
Note, 3¼x6¼ inches	$ .40	$ 4.20
Letter or Cap, 3½x7⅛ inches. . .	.40	4.20
Long Alphabetical Index 10¾x7 in.	1.20	13.00

One-half dozen in a package.

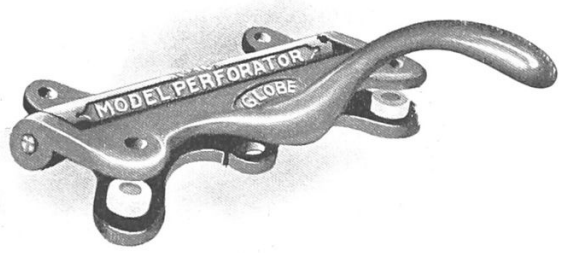


GLOBE UNION PERFORATOR No. 1

Our old reliable nickel-plated perforator, with wire handle, made by special machinery, and, while similar in appearance, is much stronger in construction than any other of its kind. Will work with any double arch file. Perforates holes 2¾ inches between centers.

	Per Dozen	Per Gross
Globe Union Perforator No. 1. .	$2.50	$27.00

Packed one-half dozen in a box. Shipping weight, 45 pounds per gross.

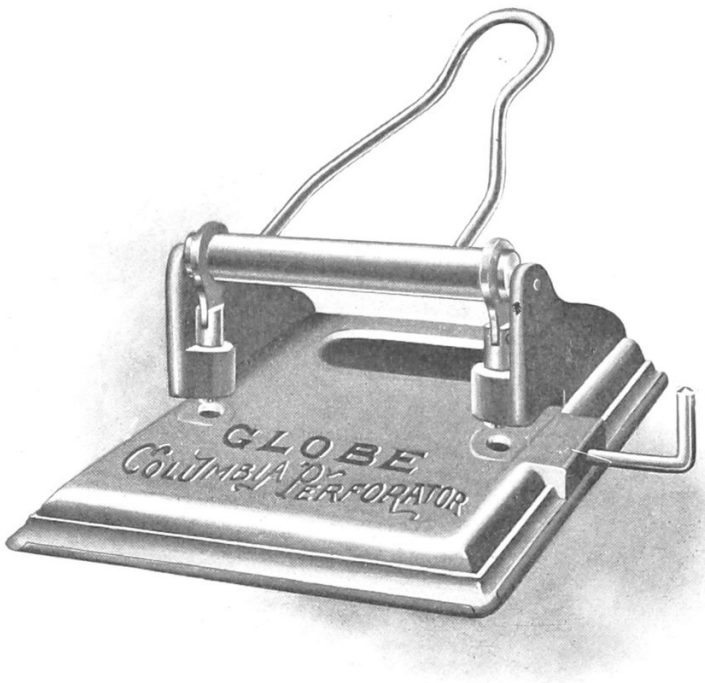


MODEL PERFORATOR No. 2

The most powerful and easiest cutting perforator made for so reasonable price. Notwithstanding the low price, we believe this to be the very best perforator in the market. Will work with any double arch file. Perforates holes 2¾ inches between centers.

	Per Dozen	Per Gross
Model Perforator No. 2	$2.50	$27.00

Packed one-half dozen in a box. Shipping weight, 60 pounds per gross.



COLUMBIA PERFORATOR No. 3

Punches are made of best tool steel, and are so shaped as to make this the easiest cutting perforator on the market.

Will easily perforate twenty to forty thicknesses of paper at one time. A hollow metal base receives the cuttings.

Has a sliding, adjustable gauge.

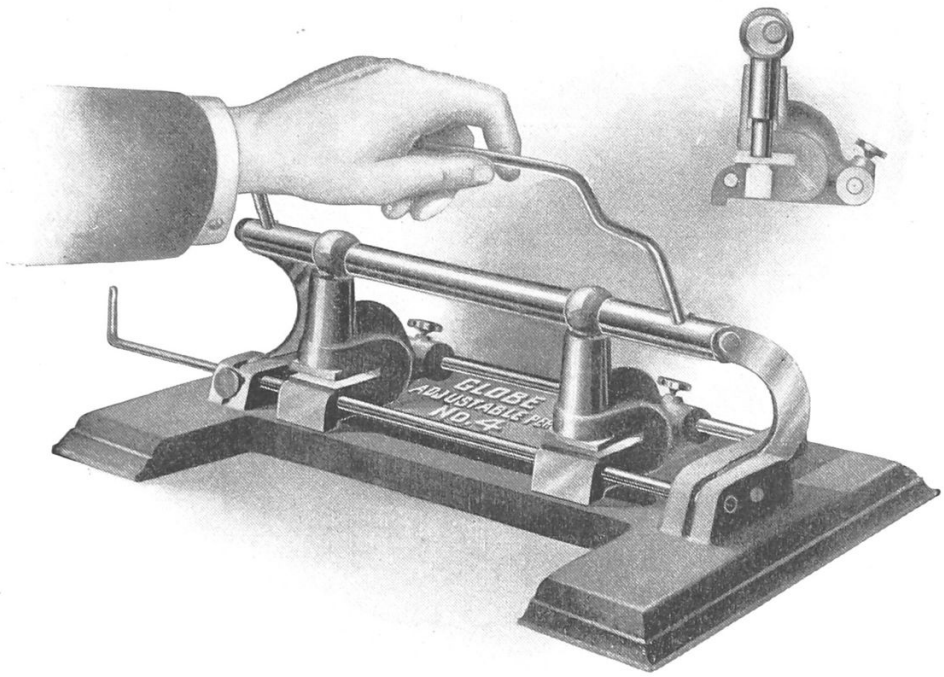
The base is attractively oxidized, and the working parts are all nickel-plated.

Perforates holes ¼ inch in diameter, and 2¾ inches between centers.

	Per Dozen
Columbia Perforator No. 3	$15.00

Packed one in a box.

Shipping weight, 5 pounds each.



ADJUSTABLE PERFORATOR No. 4

Patented Feb. 11, 1902.

For perforating loose sheets of every description. Especially designed for use in connection with Post Binders. Having great strength and power, it will easily perforate 25 to 40 sheets of paper, such as is usually employed in the manufacture of order blanks.

Being adjustable and provided with accurate gauges, holes ¼ of an inch in diameter can be punched anywhere from 1¾ to 7 inches apart.

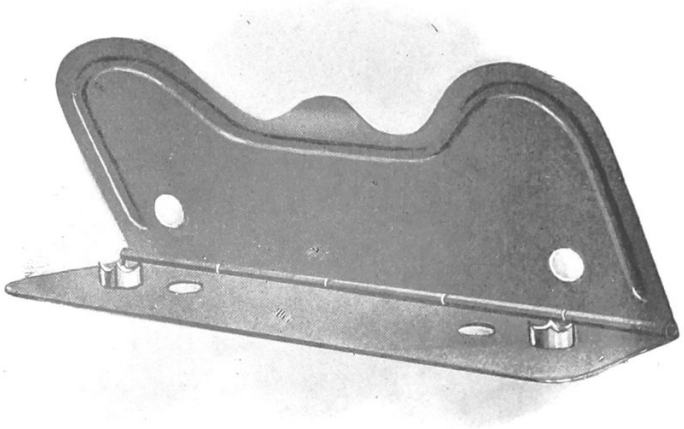
By adding additional punch heads, three or four holes can be punched in a sheet at one operation. Has hollow metal base for receiving the cuttings.

Fitted with removable dies and punches, so that they can be replaced when desired. Oxidized finish, with working parts highly nickel-plated and polished.

The advantages claimed for this perforator are that holes can be punched anywhere from 1¾ to 7 inches apart, and that the user does not have to throw his old perforator away when worn out, as the punches and dies being removable, can be replaced at any time.

	Each
Adjustable Perforator No. 4, complete. . . .	$5.00
Extra Punch Heads, complete	1.00

Packed one in a box. Shipping weight, about 7 pounds each.



EXPERT PERFORATOR

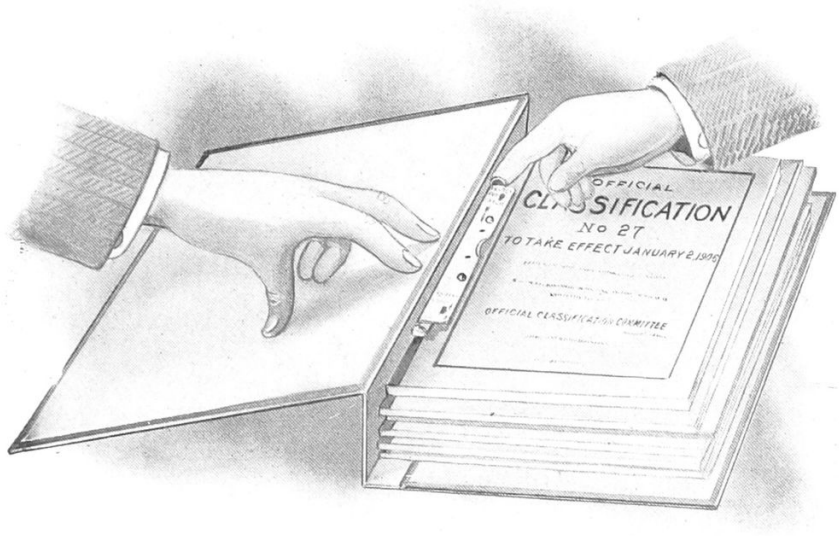
Made primarily for use in connection with the EXPERT CLIP, but can be used to punch papers for any purpose where a very low priced perforator is wanted, and only one sheet is to be punched at a time.

Mounted on attractive display cards, six perforators to a card.

Distance between centers of holes, 2¾ inches.

	Per Dozen	Per Gross
Expert Perforator	$1.20	$12.00

Packed one dozen cards in a box.



"EXPERT" LOOSE LEAF FILE AND BINDER

Patent Applied for.

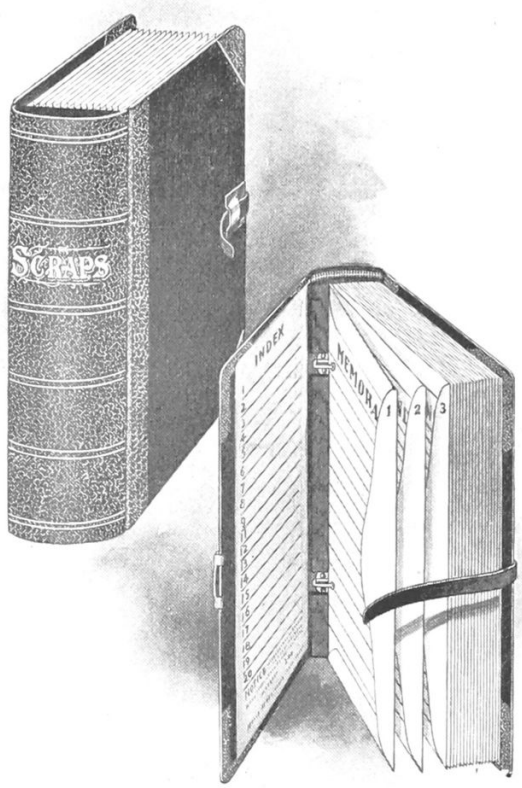
A new Binder, a new Principle—Book shape with solid metal mounts. Only Post Binder made with tight back. The back travels with cover and returns to posts—a feature found in no other Post Binder. Suitable for temporary or permanent binding or filing. .Absolutely certain and reliable locking device. Its range of uses has no equal. Can be used for letters, invoices, statements, railroad tariffs, bills of lading, salesmen's orders, shipping receipts, reports, sales sheets, cost records, inventories, loose leaf catalogues, telephone books, magazines, periodicals, newspapers, etc., etc. Anything in loose leaf system may be used in this binder. Distance between post centers, 2¾ inches. Cheapest, strongest and best.

PRICE LIST—Full Finished Canvas—Stout Binding.

Size of Binder	No. of Cover Side Opening	No. of Cover End Opening	Capacity Inches	Capacity Leaves	List Price Per Dozen	List Price Each
10x6¾	S—501	E—551	⅝	150	$ 9.60	$ .80
10x6¾	S—502	E—552	1¼	250	10.20	.85
10x6¾	S—503	E—553	2	500	10.80	.90
11¼x9	S—901	E—951	⅝	150	10.20	.85
11¼x9	S—902	E—952	1¼	250	10.80	.90
11¼x9	S—903	E—953	2	500	11.40	.95
11¼x9	S—904	E—954	2¾	750	12.00	1.00
12½x9⅞	S—1501	E—1551	⅝	150	10.80	.90
12½x9⅞	S—1502	E—1552	1¼	250	11.40	.95
12½x9⅞	S—1503	E—1553	2	500	12.00	1.00
12½x9⅞	S—1504	E—1554	2¾	750	13.20	1.10
14½x9	S—1901	E—1951	⅝	150	11.40	.95
14½x9	S—1902	E—1952	1¼	250	12.00	1.00
14½x9	S—1903	E—1953	2	500	13.20	1.10
14½x9	S—1904	E—1954	2¾	750	14.40	1.20

Covers wrapped 6 to a package.

Metals only, No. 1, 50 cents; No. 2, 60 cents; No. 3, 70 cents; No. 4, 80 cents each.



SCRAP BOOK

Substantially and handsomely constructed, with wood back, cloth covered binders board sides, and genuine leather trimmings. Twenty heavy manila envelopes, numbered consecutively and ruled on both sides for memoranda, are attached in book by means of two pins running through eyelet holes as shown. The pins are easily opened, permitting the insertion or removal of envelopes as desired. Additional envelopes may be purchased when wanted. An index sheet is pasted on inside of front cover for recording contents of envelopes.

From cover to cover the Scrap Book is a sample of thorough workmanship and artistic finish, and is without exception the best Scrap Book ever made.

Outside dimensions, 11x7¼x3⅛ inches.

Scrap Book, complete	$2.00
Extra Envelopes, per 100	3.00

Envelopes will accommodate papers 5½x10½ inches.

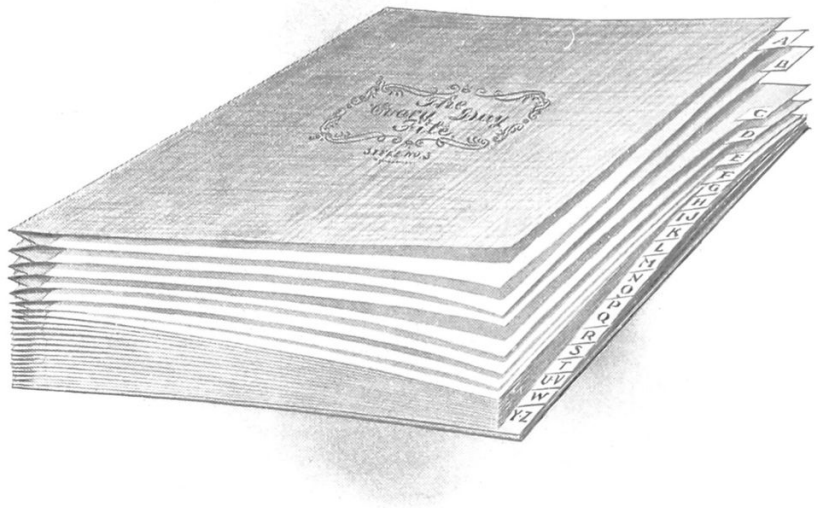
Packed one in a box.

DESK PORTFOLIO

Patented June 20, 1893

A useful, convenient and attractive receptacle for the temporary care of letters, papers, etc., requiring early attention. A tickler providing space for memoranda, bills, correspondence, etc., of which a daily or occasional reminder is desired. A temporary file holding correspondence convenient for reference before permanently disposing of same. Protects papers and letters from curious eyes, and keeps desk clean. Contains four compartments. The partitions of No. 1 and No. 2 are made of heavy manila, and are labeled "Immediate," "In Suspense," "Future Consideration," and "Bills and Statements," while those of No. 3 and No. 4 are made of "Nearleather" and are fitted with brass label holders with removable white labels. Each partition has a pocket to securely hold the papers. No. 1 and No. 3 are bound in embossed leatherette. No. 2 and No. 4 are made in a handsome line of velvet leather covers in red, green and tan colors. Packed one-half dozen in a box in assorted colors. The backs have ample expansion. Dimensions 10x12½ inches.

	Per Dozen
No. 1—Embossed Leatherette	$ 9.00
" 2—Velvet Leather	18.00
" 3—Embossed Leatherette	12.00
" 4—Velvet Leather	21.00



EVERY DAY FILE

Designed for use on desk, same as our Portfolio. This file is substantial, attractive, and one of the greatest desk conveniences ever offered.

Style No. 1—Shown in illustration, contains 20 leaves of document manila, alphabetically indexed. Gray pressboard covers. Papers may be filed by names, or the lettered tabs may serve as an index to the uses of the various compartments, such uses being noted on the index sheet on inside of front cover.

Style No. 2—Is the same as No. 1, except that it contains 31 leaves, with tabs numbered 1 to 31, instead of lettered A to Z. Papers may be filed by days of the month, or under various headings, such headings being indexed by the numbers in the same manner as the alphabetical file.

Style No. 3—Same index arrangement as No. 1, but more substantially made with blue tagboard leaves, cloth tab index and cloth covers.

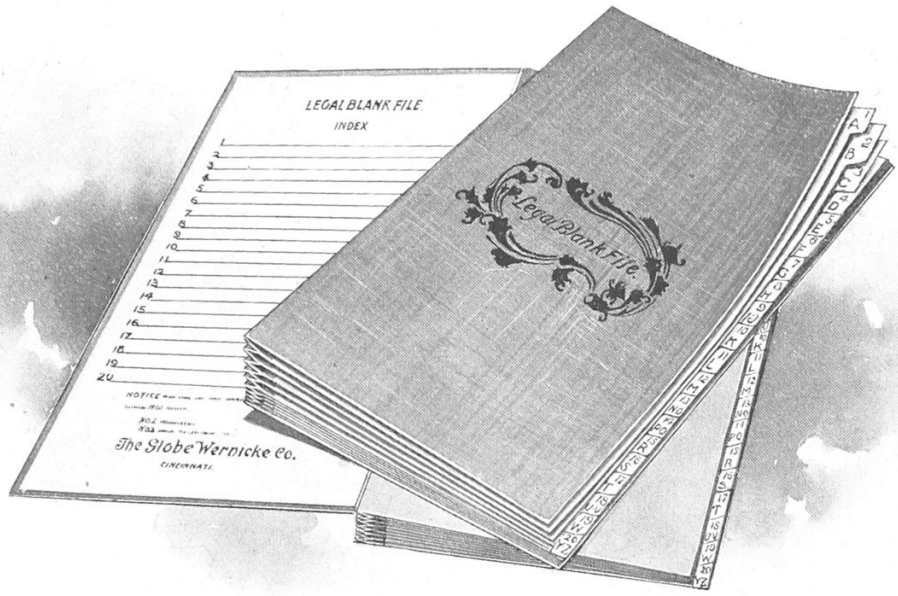
Style No. 4—Same index arrangement as No. 2, but more substantially made with blue tagboard leaves, cloth tab index and cloth covers.

Style No. 5—Made same as No. 4, but in addition to 1-31 index has Monthly index (January-December).

Style No. 6—Made same as No. 3, except that it contains seven compartments, indexed Monday, Tuesday, Wednesday, Thursday, Friday, Saturday and Special.

Dimensions, 10 x 11½ inches. Packed one-half dozen in a box.

No. 1—Per dozen . .	$ 4.80	No. 4—Per dozen . .	$10.00
" 2— " . .	6.00	" 5— " . .	12.00
" 3— " . .	8.00	" 6— " . .	6.00



LEGAL BLANK FILE

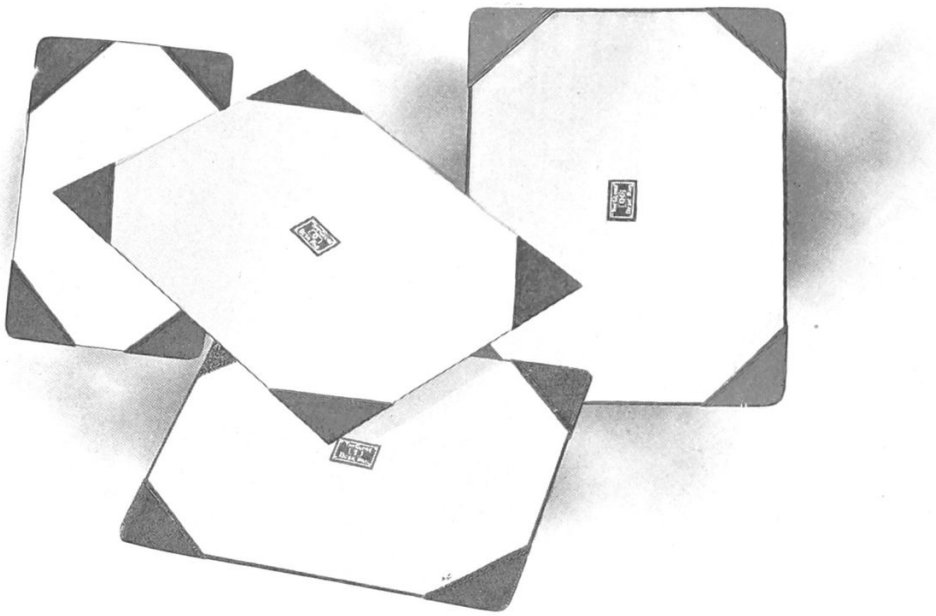
Is similar to EVERY DAY FILE in construction. Opens like a book, but has gusset back, which allows expansion, so that one or a number of papers can be accommodated in each compartment at pleasure.

Is handsomely bound in cloth, strongly made, and contains 20 compartments alphabetically arranged, and also numbered from 1 to 20. Index on inside of front cover enables the user to properly classify legal blanks or papers according to subject.

Dimensions, 10x15 inches.

	Per Dozen
Legal Blank File	$12.00

Packed one-half dozen in a box.



DESK PADS—Stiff

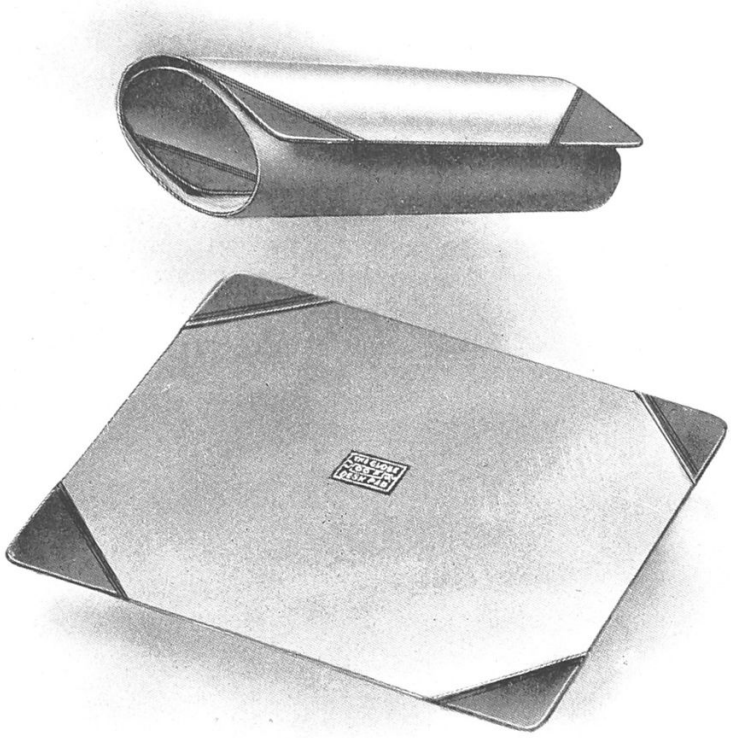
Are made of the best materials obtainable for the purpose, and are unequaled in style and finish. Corners are built-up so as to easily permit insertion of blotters.

Nos. 00, 0 and 0½ are made of heavy cloth board, bound on edge with cloth, and covered on bottom with levant cloth and on top with watered silk paper.

No. 1 is made of heavy cloth board, bound on edge with cloth and covered on bottom with imitation morocco paper and on top with manila. Nos. 1½, 2, and 3 are made of heavy cloth board, top and bottom same as No. 1 grade.

			Size	Per Dozen
No.	00	—Corners, genuine calf, built-up, round . . .	19¼x24¼,	$12.00
"	0	— " calf buffing, built-up, round . . .	"	9.00
"	0½	— " red Morocco grain, built-up, round .	"	9.00
"	1	— " black seal grain, built-up, round . .	"	7.00
"	1½	— " imitation Russia, built-up, round .	"	7.00
"	2	— " imitation Russia, built-up, square .	"	6.50
"	3	— " red leather, built-up, square . . .	"	5.40
"	101	—Same as No. 1, except in size	12¼x19¼,	5.40
"	102	— " No. 2, except in size	"	4.80

Packed one-quarter dozen in a box. Shipping weight, about 35 pounds per dozen.

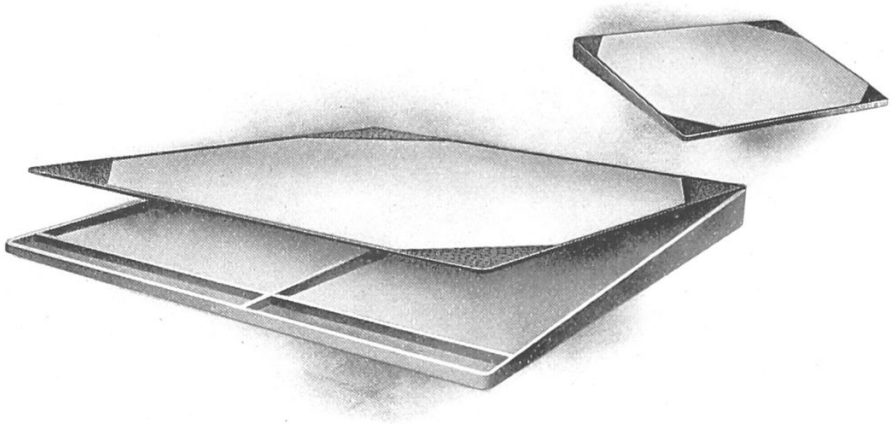


DESK PADS—Flexible

Flexible Desks Pads cannot warp and will remain absolutely flat. Are covered top and bottom with soft flannel and cannot scratch the finest desk. Corners are built-up so as to easily permit insertion of blotters and are made of the best material obtainable for the purpose, and are unequaled in style and finish. Nos. 00-F and ½-F are made with genuine calf corners. No. 000-F are made with black walrus grain corners. No. "G. F." have beautiful velvet leather corners in either red, green or tan colors, and are put up in boxes assorted.

		Size	Per Dozen
No. G. F.—Corners,	velvet leather, in either red, green or tan	19¼x24¼,	$10.80
" 000-F— "	black walrus grain	"	10.80
" 00-F— "	calf	"	12.00
" 0-F— "	calf buffing	"	9.00
" 0½-F— "	red Morocco grain	"	9.00
" 1½-F— "	imitation Russia	"	7.20
" 1-F— "	black seal grain	"	7.20
" ½-F—Same as	00-F, except in size	12¼x19¼,	9.00

Packed one-quarter dozen in a box. Shipping weight, about 20 pounds per dozen.



EXCELSIOR DESK PAD

A very desirable and serviceable Desk Pad. Made of the best material obtainable for the purpose, unequaled in style and finish; fitted with seal grain leather corners built-up so as to allow blotters to be easily inserted.

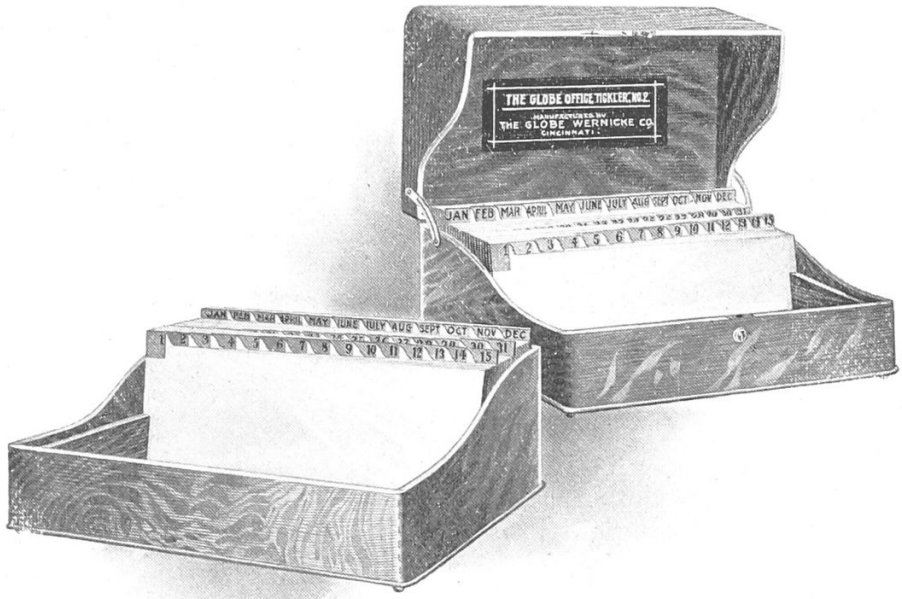
Strongly made cloth covered wood frame, top and bottom of heavy binder's board. Inside divided into two large compartments lined with watered silk paper, and two small compartments lined with flannel for pens, pencils, etc.

No. 1—Size, outside 19⅜x24⅜ in., ¾ in. high in front, 1¾ in. high at back.
" 2— " 12⅜x19⅜ " ¾ " " 1¾ " "

	Per Dozen
Excelsior Desk Pad No. 1	$21.00
" " " " 2	18.00

Packed one in a box.

Shipping weight, about 6 pounds each.


THE GLOBE OFFICE TICKLER NO. 2
MANUFACTURED BY
THE GLOBE WERNICKE CO.
CINCINNATI.
JAN FEB MAR APRIL MAY JUNE JULY AUG SEPT OCT NOV DEC

OFFICE TICKLERS

Made of Quartered Oak, lock corners, and fitted with heavy pressboard partitions, indexed with each month of the year and the figures 1 to 31.

The No. 1 style is open. The No. 2 style is made with a hinged cover and sliding metal device to prevent the cover opening too far back. Spring fastening and flat key lock. The top is thrown up by a spring when fastening is pressed.

No. 3 style has a cover and sliding metal device to prevent the cover opening too far back. Is made of three-ply heavy tarboard, lined with imported comb marble paper and covered with seal grain leather. Has a nickel-plated lock.

Accommodates papers 10x4¼ inches, or under.

	Inside Measurements	Price
No. 1—10¾ in. long, 6½ in. wide, 5 in. high . .		$3.00
" 2—10¾ " 6½ " 5 " . .		3.75
" 3—10¾ " 6½ " 5 " . .		3.00

Packed one in a box.

Shipping weight, about 9 pounds each.

BANKERS NOTE CASE No. 1

Is made of seasoned wood and heavy tarboard, lined with imported comb marble paper and covered with seal grain leather, padded on top. It is substantially made, handsomely finished with nickled corners, drop handle and lock. Recently improved by the addition of metal supports for the lid. The interior is furnished with 40 adjustable pressboard partitions running on a removable rod in recessed bottom of case. The alphabet is subdivided through 20 partitions, the remaining 20 being left blank for special names, if desired. Where preferred, the partitions will be labeled with the months and days of the month for arranging notes by dates on which they fall due.

Outside dimensions (including handle),
14¼x11½x6¼ inches.

Will accommodate papers 10⅛x4½ inches.

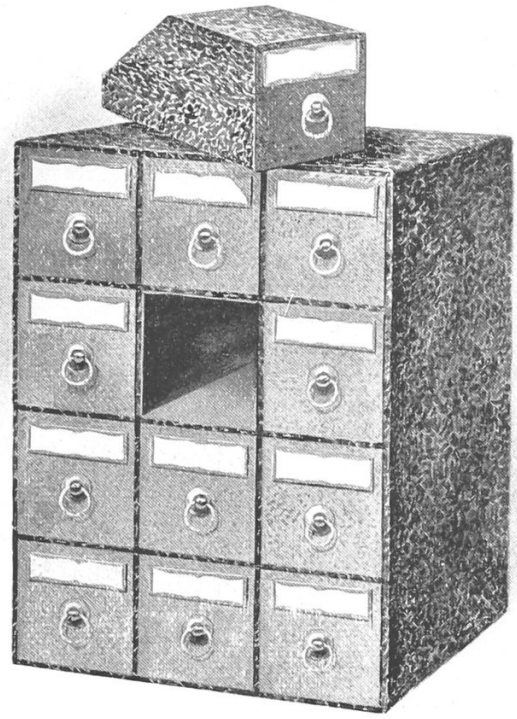
Bankers Note Case No. 1 . . . . . $10.00

BANKERS NOTE CASE No. 2

Differs from No. 1 in being covered with art canvas and in style of lock. Has no metal corners.
Outside dimensions, 14⅛x10⅞x5⅞ inches. Will accommodate papers 10⅛x4½ inches.

Bankers Note Case No. 2 . . . . . $7.00

Shipping weight, about 18 pounds each.



PIGEON HOLE CASE—Style B

A neat, inexpensive Pigeon Hole Case constructed of heavy tarboard, covered with marbled paper and fitted with desk scoops, 10x4½x4½ inches, made of binders board and covered with marbled paper, green leatherette fronts, metal label holders and ring pulls.

Dimensions, No. B- 6, with 6 Boxes, 10 in. high, 14⅝ in. wide, 10¼ in. deep.
" " B-12, with 12 Boxes, 19⅝ " 14⅝ " 10¼ "

	Each
No. B- 6—With 6 Boxes	$2.50
" B-12— " 12 Boxes	4.00

Shipping weight, No. B- 6, with 6 Boxes, 12 pounds.
" " " B-12, with 12 Boxes, 20 "

PIGEON HOLE CASES

Made of Oak and fitted with Document Boxes in either the No. 1 or No. 3 styles shown on pages 20 and 22. The No. 3 Box, scoop shaped, is made of superior quality of pressboard, metal bound, with cloth front, ring pull and metal label holder. The No. 1 Box, square end and drop front, is the best and most popular Document Box manufactured. It is made of tarboard, double sides, lined throughout, covered with imported marble paper, and has ring pull and metal label holder. The cases are well finished on four sides and substantially made, the corners being dovetailed (lock-joint) and rounded perfectly smooth. The boxes with which they are fitted being of equal width and height, the cases can be used either in upright or horizontal position by simply turning the boxes one-quarter way around. Cases finished in Golden Oak only.

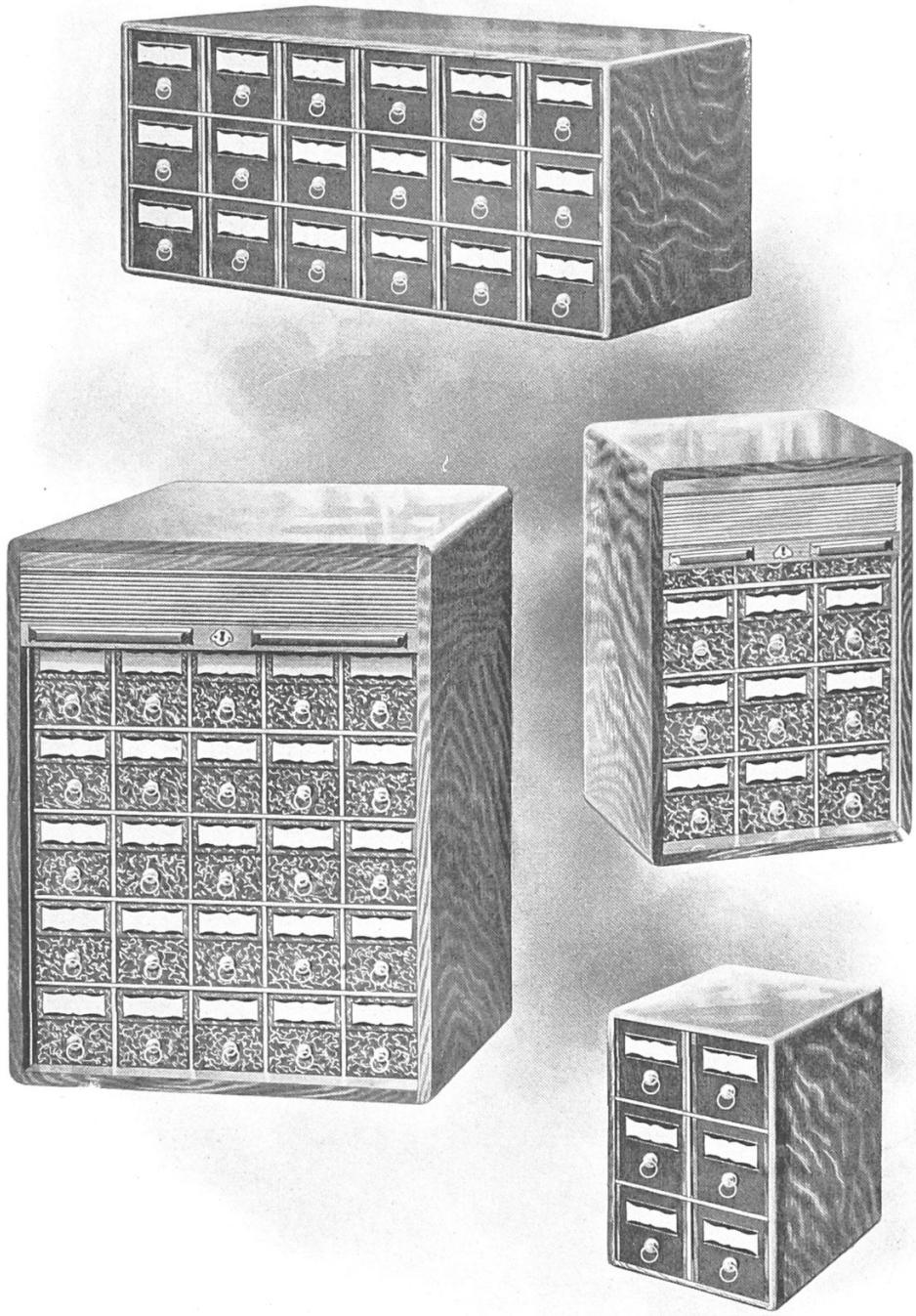
Dimensions of Boxes, 10 inches long, 4½ inches wide, 4½ inches high.

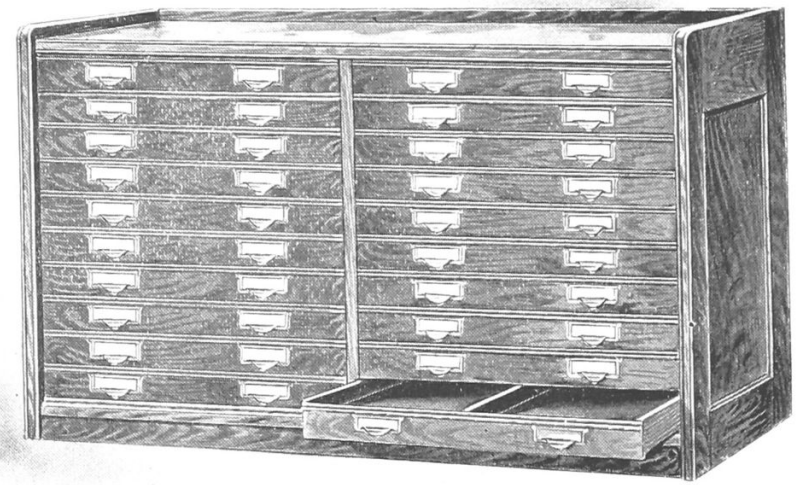
No.				Shipping weight	Dimensions High Wide Deep	No. 1 Box	No. 3 Box
6—Regular,	with	6	Boxes,	20 lbs.	15¼x10⅝x10½,	$ 3.50	$ 3.00
12—Regular,	"	12	"	35 "	20⅝x15¼x10½,	6.00	5.00
12—Roll Front,	"	12	"	55 "	25⅞x15¾x13⅞,	9.00	8.00
18—Regular,	"	18	"	58 "	30⅝x15¼x10½,	8.75	7.25
18—Roll Front,	"	18	"	78 "	35⅞x15¾x13⅞,	12.50	11.00
24—Regular,	"	24	"	65 "	30⅝x20⅛x10½,	12.00	9.75
24—Roll Front,	"	24	"	90 "	35⅞x20⅝x13⅞,	16.00	14.00
30—Regular,	"	30	"	75 "	30⅝x24⅞x10½,	15.00	12.50
30—Roll Front,	"	30	"	105 "	35⅞x25⅜x13⅞,	20.00	17.00
36—Regular,	"	36	"	80 "	46⅛x20⅝x10½,	18.50	15.50
36—Roll Front,	"	36	"	115 "	50⅞x20⅝x13⅞,	24.00	21.00

Note—In ordering, specify size, whether with or without Roll Front, and whether fitted with No. 1 or No. 3 Boxes.

If Roll Front is not specified, Regular will be sent.

When style of Box is not specified, No. 3 will be sent.



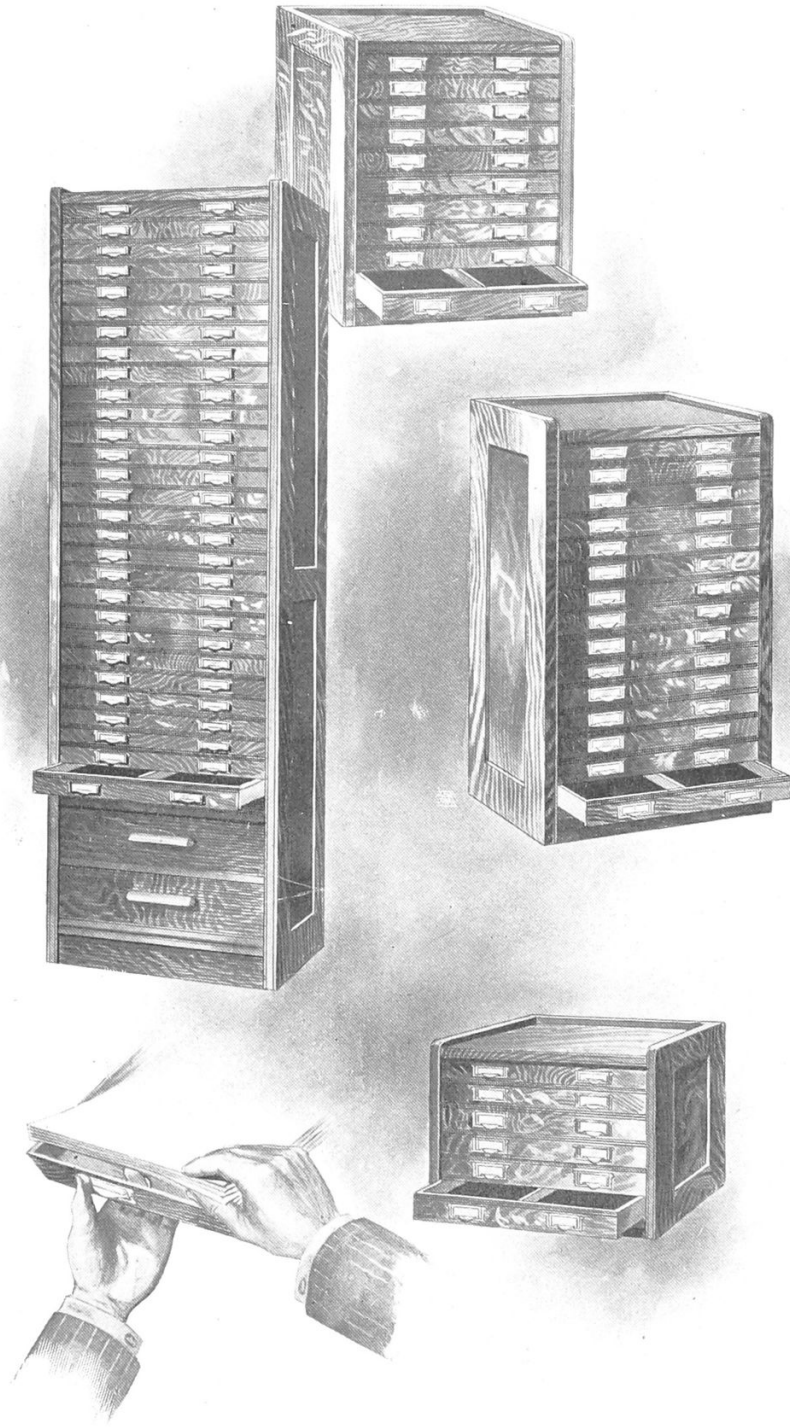


LEGAL BLANK CASES

These cases are handsomely finished in Golden Oak, each drawer being fitted with two combination pulls and label holders. The drawers are double width, divided into two compartments by movable partitions, each compartment accommodating a regular size legal blank. By removing the partition, a blank twice the usual size can be accommodated. The full size of drawer inside is 18 inches wide, 14½ inches deep, and 1 inch high.

The inside height of these drawers, 1 inch, makes the case especially desirable for holding electrotypes, for which purpose they are extensively used.

	Dimensions, outside clear				
	High	Wide	Deep	Weight	Prices
No. 12— 6 Drawers,	15 in.	21⅛ in.	17⅛ in.	60 pounds,	$11.25
" 20—10 "	22½ "	21⅛ "	17⅛ "	80 "	17.00
" 30—15 "	32⅝ "	21⅛ "	17⅛ "	115 "	22.50
" 40—20 "	22½ "	41⅜ "	17⅛ "	160 "	28.25
" 60—30 "	74¼ "	21⅛ "	17⅛ "	215 "	45.00



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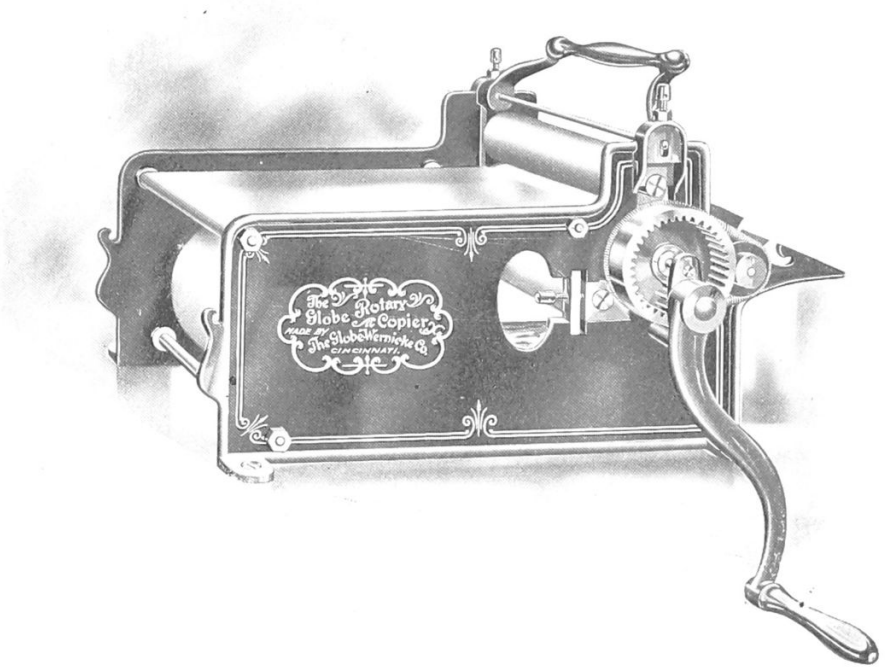


GLOBE ROTARY COPIER

Is mechanically superior to any other copying device. Gives perfect copies and saves time, labor and expense. Neither letter nor copy is blurred in copying. Work of hours done in minutes. Has internal gear so that machine can be operated with least effort and speed is regulated to insure good copies. All adjusting screws have lock nuts. No special stand or cabinet is necessary as the Copier can be attached to any office table or stand. Useless and annoying attachments have been avoided, making this Copier the acme of simplicity.

Globe Rotary Copier, with 2 wire baskets and 1 roll of copying paper sufficient for about 1,000 letters .	$20.00
Paper, White—per roll	.50
" Japanese—per roll	1.25

Shipping weight, 30 pounds.

GLOBE ROTARY COPIER

(CONTINUED.)

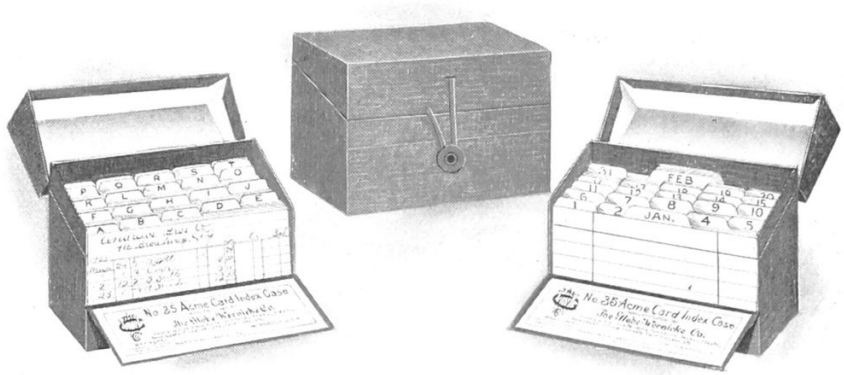
The use of the Rotary Copier saves the expense of letter copy books, presses, stands, etc., and the annoyance of water bowl and brush. It saves the expense of carbon sheets and destroys the bugbear of a stenographer's life—making carbon copies.

Your copy can be attached to the original letter to which it replies so that the entire correspondence will be filed in one place.

From one to one dozen clear, legible copies can be made from one letter.

The Copier may be mounted on any letter press stand or table.

Send for booklet fully describing the Globe Rotary Copier and its advantages, with instructions for its use and care and some hints on letter copying and filing.

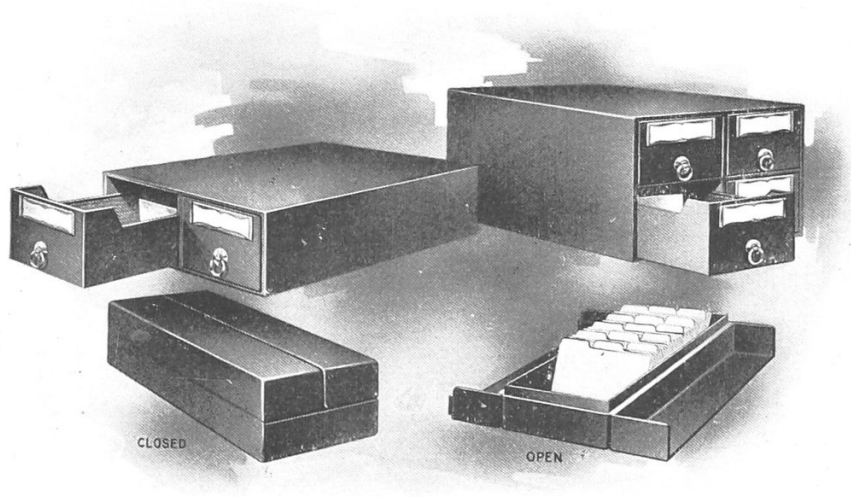


ACME CARD INDEX OUTFITS—Complete

Made of strawboard, covered with cloth, and fitted with tape and disc fastener. All boxes are 3 inches deep inside.

	Per Dozen
No. 35-A—Consisting of 1 Box; 200 White Cards, 3 x 5, record ruled (Form 3-S); 1 set (25) Alphabetical Guides, Buff	$ 7.20
" 46-A—Same as 35-A, except for 4x6 cards	9.00
" 58-A—Same as 35-A, except for 5x8 cards	12.00
No. 35-B—Consisting of 1 Box; 150 Buff Cards, 3 x 5, record ruled (Form 3-S); 1 set Monthly Guides, Salmon; 1 set Daily (1-31) Guides, Blue .	8.40
" 46-B—Same as No. 35-B, except for 4x6 cards	11.40
" 58-B—Same as No. 35-B, except for 5x8 cards	16.00
No. 35-C—Consisting of 1 Box; 150 Buff Cards, 3 x 5, ledger ruled (Form 30-S); 1 set (10) Alphabetical Guides, Blue; 1 set (5) Alphabetical Guides, Salmon; 1 Guide Card printed "Closed Accounts"	7.20
" 46-C—Same as No. 35-C, except for 4x6 cards	9.60
" 58-C—Same as No. 35-C, except for 5x8 cards	13.20

Wrapped singly.



THE PILOT CARD INDEX CASES

For 3x5 Record Cards

The Pilot Tray is strongly built of extra heavy binders board, covered with black cloth and fitted with follower. Made in three sizes as follows:

No.	High	Wide	Long	Each	Per Dozen
9135—Single Tray, for 3x5 cards	4 in.	6 in.	12½ in.	$1.00	$10.80
9235—Two Trays, "	4¼ "	11¾ "	16¼ "	1.50	16.20
9435—Four Trays, "	8¼ "	11¾ "	16¼ "	3.00	32.40

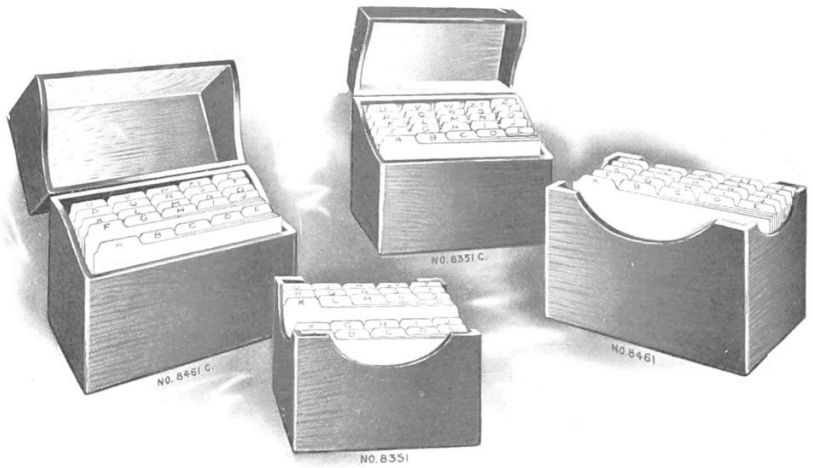
The above prices do not include cards or guides. Cards listed on page 94.

The Single Tray as shown in cut, has drop lids attached to sides and is also sold as a complete outfit.

	Each	Per Dozen
Single Tray—complete outfit . .	$2.10	$24.00

No. 9135 Outfit consists of 1 Tray; 500 White Cards, 3x5 inch, record ruled (Form 3-S); 1 Set 25 Alphabetical Guides, Buff; 1 Set Monthly Guides, Blue; 1 Set 1 to 31 Guides, Salmon.

Wrapped singly.



JUNIOR CARD INDEX OUTFITS

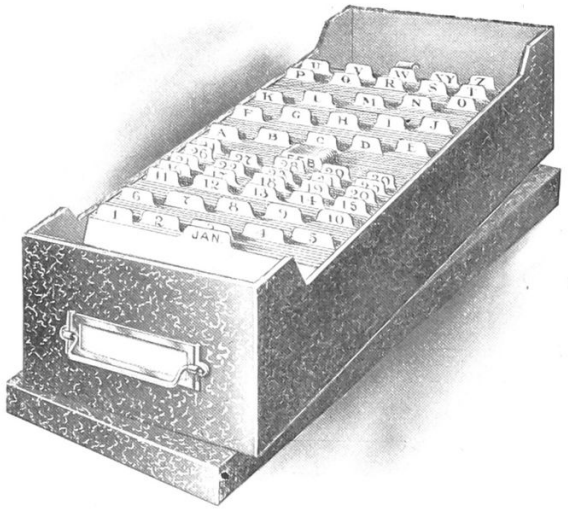
Made of hardwood, natural dull finish, with metal bottom. Corners are rounded and made with lock joints. Attractive and convenient. Especially handy for addresses, membership records, notes, etc., and as a daily reminder of important things requiring attention. Capacity 200 cards.

Outfit consists of 1 Case, 25 Alphabetical Guides, and 100 high grade Bristol stock Cards, ruled (Form 3-S).

Other supplies for Junior Cases listed on page 94.

No.	Outside Dimensions Wide	Deep	High		Each	Per Dozen
8351 —Without Cover	5½ in.	3¼ in.	3½ in.	for 3x5 cards	$ .40	$4.80
8351-C—With Cover . .	5½ "	3¼ "	4¼ "	3x5 "	.60	7.20
8461 —Without Cover	6½ "	3¼ "	4½ "	4x6 "	.65	7.80
8461-C—With Cover . .	6½ "	3¼ "	5¼ "	4x6 "	.90	10.80

Packed 3 in a box.



AGATE CARD INDEX OUTFITS

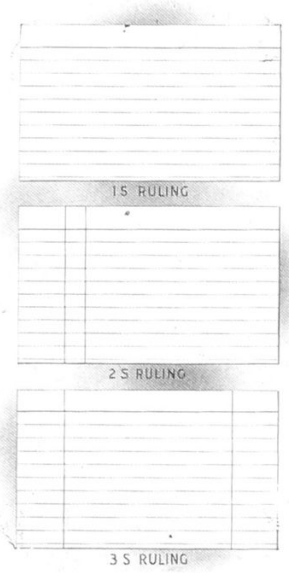
Tray is handsomely made of heavy binders board with wood bottom, covered with agate marbled paper and fitted with an ingenious follower. Combined label holder and pull.

Equipped with 1 set of 25 Buff Alphabetical Guides; 12 Salmon Monthly Guides and 31 Blue Daily Guides.

Capacity, 1,000 cards. Cards listed on page 94.

	Outside Dimensions				
	Long	Wide	High	Each	Per Dozen
No. 9351—For 3x5 cards .	11¾ in.	5¾ in.	4 in.	$ .65	$ 7.80
" 9461— " 4x6 " .	11¾ "	6¾ "	5 "	.85	10.20
" 9581— " 5x8 " .	11¾ "	8¾ "	6 "	1.25	15.00

Wrapped one in a package.



CARD INDEX RECORD CARDS

For Pilot, Junior and Agate Cases

These Cards being for use in the Pilot, Junior and Agate Cases, are furnished without perforation. The Ruled Cards are furnished in any of the three styles shown here. Ruled on one side only. Unless otherwise specified Form 3-S Ruling, White, will be sent.

All Linen Stock—Furnished in White, Buff, Blue or Salmon.

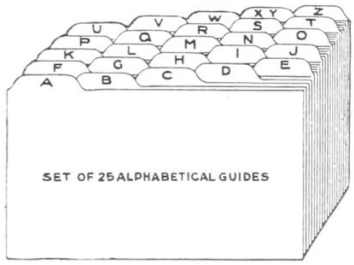
	Blank	Stock Ruled
P-1351—Size 3x5 in., Light weight, per 1,000,	$1.75	$1.90
P-1352— " 3x5 " Medium " "	2.40	2.55
P-1461— " 4x6 " Light " "	2.65	2.80
P-1462— " 4x6 " Medium " "	3.65	3.80
P-1581— " 5x8 " Light " "	4.50	4.75
P-1582— " 5x8 " Medium " "	6.35	6.60

High Grade Bristol Stock—Furnished in White, Buff, Blue or Salmon.

	Blank	Stock Ruled
P-2351—Size 3x5 inches, Light weight, per 1,000,	$1.35	$1.50
P-2352— " 3x5 " Medium " "	1.75	1.90
P-2461— " 4x6 " Light " "	2.00	2.15
P-2462— " 4x6 " Medium " "	2.60	2.75
P-2581— " 5x8 " Light " "	3.40	3.65
P-2582— " 5x8 " Medium " "	4.35	4.60

Medium Grade Bristol Stock—Furnished in White only.

	Blank	Stock Ruled
P-4351—Size 3x5 inches, Light weight, per 1,000,	$1.00	$1.15
P-4352— " 3x5 " Medium " "	1.20	1.35
P-4461— " 4x6 " Light " "	1.40	1.55
P-4462— " 4x6 " Medium " "	1.70	1.85
P-4581— " 5x8 " Light " "	2.15	2.40
P-4582— " 5x8 " Medium " "	2.65	2.90

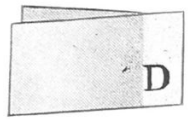


Guide Cards—Guides will be furnished in the following sets as required. Consisting of

	Per Set
P-3525—25 A-Z, Buff, 3x5 inches	$ .12
P-4625—25 " " 4x6 "	.15
P-5825—25 " " 5x8 "	.20
P-3540—40 " " 3x5 "	.20
P-4640—40 " " 4x6 "	.25
P-5840—40 " " 5x8 "	.35

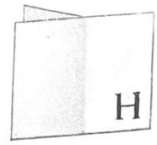
	Per Set		Per Set
P-3580— 80 A-Z, Buff, 3x5 inches	$ .40	P-35160—160 A-Z, Buff, 3x5 inches	$ .72
P-4680— 80 " " 4x6 "	.45	P-46160—160 " " 4x6 "	.88
P-5880— 80 " " 5x8 "	.60	P-58160—160 " " 5x8 "	1.12

P-35 Monthly—Consisting of 12, Jan. to Dec., Salmon, 3x5 inches	Per Set, $ .08
P-46 " — " 12, " " 4x6 "	" .10
P-58 " — " 12, " " 5x8 "	" .12
P-35 Daily—Consisting of 31, 1 to 31, Blue, 3x5 inches	Per Set, $ .15
P-46 " — " 31, " " 4x6 "	" .25
P-58 " — " 31, " " 5x8 "	" .30
P-35—Blank Guides, cut thirds, Buff, Blue or Salmon	Per 100, $ .25
P-46— " " " "	" .35
P-58— " " " "	" .50



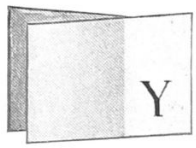
No. 2—P.

No. 2—N. P.



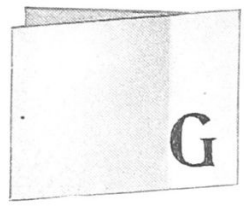
No. 4—P.

No. 4—N. P.

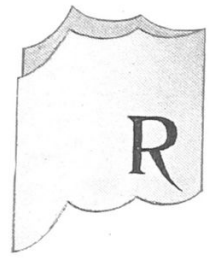


No. 6—P.

No. 6—N. P.

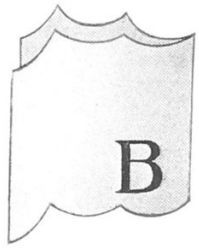


No. 8—P.

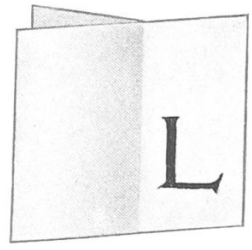


No. 8—N. P.

No. 10—P.



No. 10—N. P.



No. 12—P.

No. 12—N. P.

GLOBE INDEX TABS

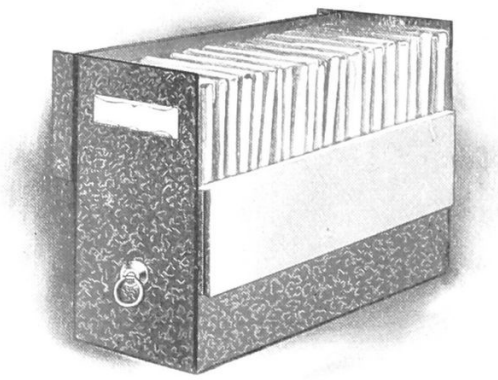
Gummed Ready for Use

These tabs designed specially for the marginal indexing of blank books, are furnished to project or to attach flush with edge of leaf. The different sizes are identical with those shown in the above cuts, the projecting tabs being indicated by the letter "P" and the non-projecting by the letters "N. P." Made of gray vellum, lettered in black the same on both sides. Put up in envelopes—26 letters to each set.

Specify whether projecting or non-projecting tabs are wanted.

PRICES.

No.	2—Per	Dozen	Sets	65	cents
"	4—	"	"	70	"
"	6—	"	"	75	"
"	8—	"	"	80	"
"	10—	"	"	85	"
"	12—	"	"	90	"



GLOBE DOCUMENT FILE TRANSFER CASE

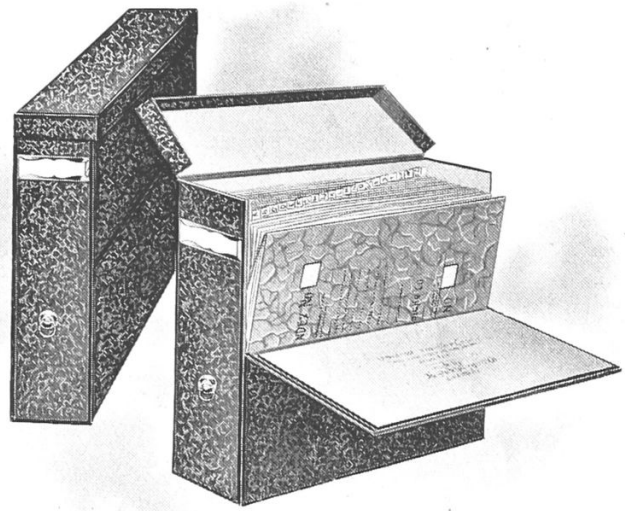
No. 591 Document Transfer Case, outside dimensions 12¾ inches long, 5¼ inches wide, 10½ inches high. Made of heavy binders' board, covered with imported marble paper and fitted with metal label holder and ring pull.

This Transfer Case is made to accommodate papers transferred from a document file or vertical letter file; also answers as a voucher file.

	Per Dozen	Per Gross
Globe Document File Transfer Case .	$3.75	$40.50

Wrapped 3 to a package.

Shipping weight, about 55 pounds per dozen.



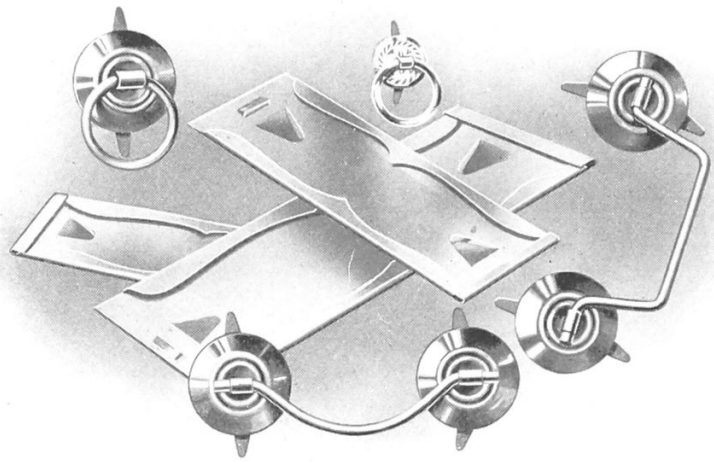
UNIVERSAL TRANSFER CASE

Made to take index of any standard make of Letter File, flat or vertical. There are no metal slides in this Transfer Case into which index fasteners must be fitted. Made of heavy binders board, covered with imported marbled paper and fitted with label holder and ring pull. Outside dimensions 13¼ inches long, 3⅞ inches wide, 11½ inches high.

	Per Dozen	Per Gross
Universal Transfer Case, without indexes .	$3.75	$40.50

Wrapped 3 to a package.

Shipping weight, about 55 pounds per dozen.



GLOBE STATIONERS HARDWARE

Label Holders—

	Brass Finish	Oxidized
No. 1—4x1¼ inches, per gross, ...	$3.60	$6.00
" 2—3x1 " "	3.30	5.70
" 3—3x¾ " "	3.00	5.40

Ring Pulls—

	Burnished Brass	Oxidized
No. 1 - ¾ in. ring with $\frac{15}{16}$ in. disc, per gross,	$1.80	$5.40
" 2—½ " ½ " "	1.50	——

Wire Bail Handles—

	Burnished Brass
No. 1—1¾ inch spread inside (square) per gross, . .	$4.20
" 2—1¾ " " (oval) " . .	4.20

Packed one gross in a box.

We have prepared, in the form of envelope enclosures, advertising matter of most of the goods shown in these pages and shall be pleased to furnish with dealers imprint such quantities as can be used to advantage

Printed by
The Globe-Wernicke Co.
Department G.

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